



EM TRAININGS



Europa Media Trainings

Short introduction to the reporting obligations and management duties

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CONTENT

1. Reporting and payments in Horizon Europe
 2. Continuous reporting
 3. Periodic report: Technical and Financial
 4. EU Assessment of the Periodic Report and Payment
- Annex: EC Tools to boost exploitation

Reporting and payments in Horizon Europe

HE Grant Agreement obligations

Reporting and payments

ARTICLE 21 — REPORTING

21.1 Continuous reporting

The beneficiaries must continuously report on the progress of the action (e.g. **deliverables, milestones, outputs/outcomes, critical risks, indicators**, etc; if any), in the Portal Continuous Reporting tool and in accordance with the timing and conditions it sets out (as agreed with the granting authority).

Standardised deliverables (e.g. progress reports not linked to payments, reports on cumulative expenditure, special reports, etc; if any) must be submitted using the templates published on the Portal.

21.2 Periodic reporting: Technical reports and financial statements

In addition, the beneficiaries must provide reports to request payments, in accordance with the schedule and modalities set out in the Data Sheet (see Point 4.2):

- for additional prefinancings (if any): an **additional prefinancing report**
- for interim payments (if any) and the final payment: a **periodic report**.

ARTICLE 22 — PAYMENTS AND RECOVERIES — CALCULATION OF AMOUNTS DUE

22.1 Payments and payment arrangements

Payments will be made in accordance with the schedule and modalities set out in the Data Sheet (see Point 4.2).

They will be made in euro to the bank account indicated by the coordinator (see Data Sheet, Point 4.2) and must be distributed without unjustified delay (restrictions may apply to distribution of the initial prefinancing payment; see Data Sheet, Point 4.2).

Payments to this bank account will discharge the granting authority from its payment obligation.

Monitoring Project Implementation

Scope and Timing

- The Commission/Agency must monitor the activities of the projects in order to assess and verify:
 - that the beneficiaries **implement the project as described in Annex 1** of the Grant Agreement (GA) (Description of the action – DoA).
 - the **eligibility of the costs** claimed.
- In order for the Commission/Agency to verify that the project is implemented properly, the beneficiaries must submit any information requested, and in particular **the deliverables and reports detailed in the GA.**
- Monitoring project implementation is a **continuous task** that can take place at any moment during the active period of the project (and beyond).
- But there are key contractual tasks that make project monitoring most relevant at certain periods in project's life, in particular **after each reporting period** at the time of **payments**.

**Project Officers monitor projects.
External experts may assist.**

**Review meetings may be
organised regularly, normally
after each reporting period.
External experts may assist.**

Project reporting

Schedule

The beneficiaries must provide reports to request payments, in accordance with the schedule and modalities set out in the **Data Sheet**.

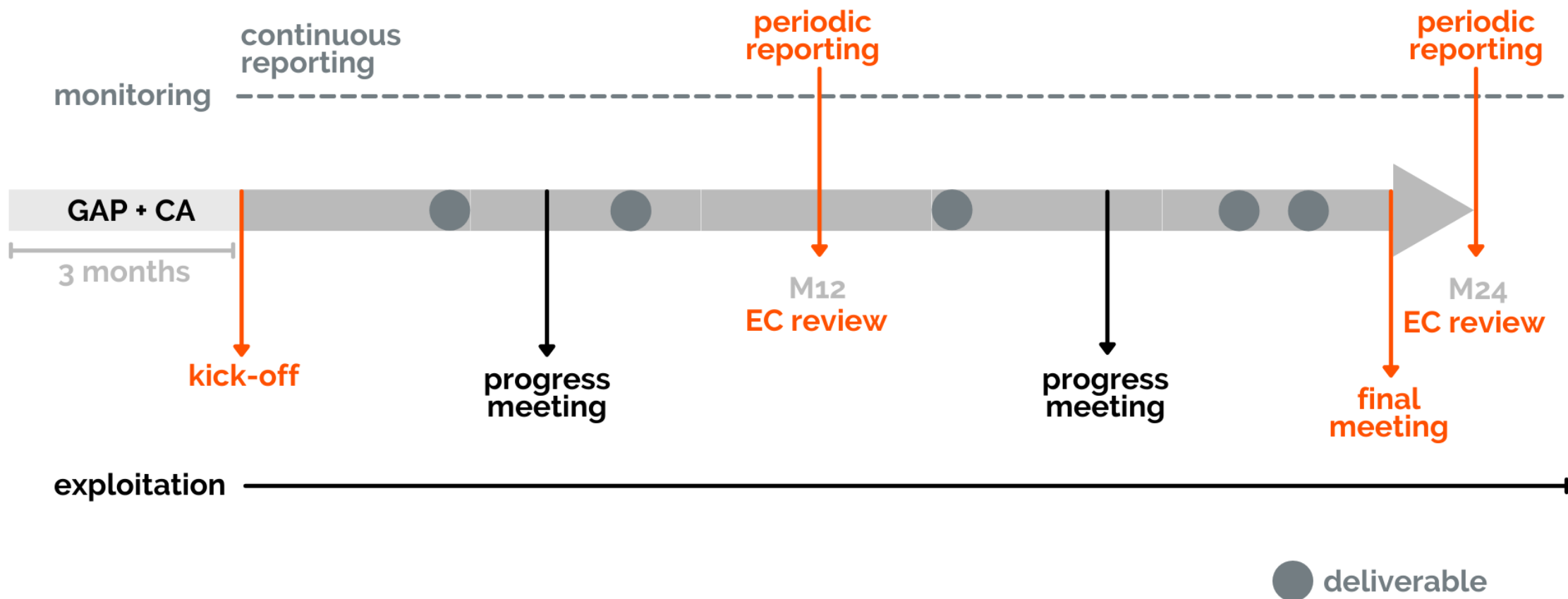
4.2 Periodic reporting and payments

Reporting and payment schedule (art 21, 22):

Reporting					Payments	
Reporting periods			Type	Deadline	Type	Deadline (time to pay)
RP No	Month from	Month to				
					Initial prefinancing	30 days from entry into force/10 days before starting date – whichever is the latest
1	1	12	Periodic report	60 days after end of reporting period	Interim payment	90 days from receiving periodic report
2	13	24	Periodic report	60 days after end of reporting period	Final payment	90 days from receiving periodic report

Reporting schedule

Example: A 2-year project



Continuous reporting

Continuous reporting module

- Project summary
- Submission of deliverables
- Report progress in achieving milestones
- Follow-up critical risks
- Reporting on horizontal issues
 - Open access tables (publications, datasets, other results)
 - Dissemination, exploitation and communication activities
 - Policy questionnaires

Continuous Reporting is activated at the project start

The screenshot displays the 'RESEARCH & INNOVATION Grant Management Services' interface. The header includes the European Commission logo and a 'Help' dropdown. The main content area is divided into two columns. The left column, titled 'MY PROJECT', contains project details: 'Call:', 'Type of Action:', 'Acronym:', 'Current Phase: Grant Management', 'Number:', 'Duration: 42 months', 'GA based on the: HE MGA', 'Start Date: 01 Jun 2022', 'Estimated Project Cost:', 'Requested EU Contribution:', and 'Contact:'. Below these details are five buttons: 'Latest Legal Data', 'Active Processes', 'Document Library', 'Communication Centre', and 'Archived Processes'. At the bottom of this column are two buttons: 'H2020 ONLINE MANUAL' and 'ONLINE MANUAL'. The right column, titled 'Continuous Reporting', features a progress bar for '01 Jun 2022' with a play button icon and labels 'Started' and 'Completed'. Below the progress bar is a list of actions: 'Continuous reporting data', 'Process documents', 'Process communications', and 'Process history'. A 'Launch new interaction with the EU' button with a plus sign is located in the top right corner of the main content area.

Project Summary

Grant Management		Project Continuous Report														
Call:	HORIZON-...	Project Summary	Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Disseminat... activities	Standards	Patents (IPR)	Communic... Activities	Datasets	Financial support to 3rd parties	Beneficiari... Feedback	Impact	Results
Topic:		✗	✗	i	i	✓	i	✓	✓	✗	✓	✗	✓	✓	✓	✓

Project Summary for publication

 SAVE

i This section is structured in four sub-sections that must be completed on-line with suitable quality to enable direct publication by the Commission/Agency/other EU funding body. It should be easy to read i.e. written in a language easily understandable by a broader public, thereby promoting the dissemination and supporting the exploitation of EU funded results. It should preferably not exceed 7480 characters (equivalent to two pages of a text document). This part must not contain any confidential or personal data (e.g. names and addresses).

The summary for publication must be drafted as a "stand-alone" text. No references should be made to other parts of the report. References can be made only to publicly available information.

Beside the summary filled within the tool, diagrams or photographs illustrating and promoting the work of the project can be provided (only as images).

- ▶ Context and overall objectives
- ▶ Work performed and main achievements
- ▶ Results beyond the state of the art
- ▶ Policy relevant evidence of your project

Images attached to the Project Summary for Publication

 Upload

Image Name	Image Description	Actions

 Validate

Researchers involved in the project

Grant Management
Project Continuous Report

	HORIZON...	Project Summary	Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Results	Disseminat... activities	Standards	Patents (IPR)	Communic... Activities	Datasets	Financial support to 3rd parties	Beneficiaries Feedback	Impact	Other Results	
Call: 1	Topic:																	

Researchers involved in the project

SAVE

There is no researcher involved in the project yet

Add Researcher

Beneficiary	First Name	Surname	Gender	Nationality	Email	Career Stage	Role of researcher	Personal Identifier	Contract duration	Actions
1-GEO	Omer	Ceylan	M	Turkey	omer.ceylan@geonardo.com	Category A - Top Grade Researcher (Full professor/Director of research)	Team member		-	
1-GEO	Maria	Rosell	W	Venezuela	maria.beatriz.rosell@geonard	Category B - Senior Researcher (Senior Researcher/ Associate professor)	Leading		-	

Deliverables

Grant Management
Project Continuous Report

Call: [redacted]

Topic: [redacted]

Project Summary

Researchers involved in the project

Deliverables

Milestones

Critical Risks

Publications

Disseminat... activities

Standards

Patents (IPR)

Communic... Activities

Datasets

Financial support to 3rd parties

Beneficiari... Feedback

Impact

Results

Deliverables and Other Reports

For each Deliverable, a single file (max 52MB) can be uploaded

▼ Add actual delivery dates (or new due date for late deliverables, together with an explanation for the delay). In the Comments, please indicate if the deliverable was achieved as planned or not.

The labels used mean:

- Public – fully open (👉 automatically posted online on the Project Results platforms)
- Sensitive – limited under the conditions of the Grant Agreement
- EU classified – RESTREINT-UE/EU-RESTRICTED, CONFIDENTIEL-UE/EU-CONFIDENTIAL, SECRET-UE/EU-SECRET under Decision 2015/444

[Show Filters](#) [Clear Filters](#)

Work Pac	Deliverat	Delivers	Deliverable Name	Description	Lead E	Type	Dissemin	Due Date	New Due Dat	Delivery Dat	Approval Date	Status
WP1	D1.1	D1	Regulatory landscape	Deliverable D1.1 is related to Task 1.1 activities		R	PU	31 Aug 202				Pending
WP1	D1.2	D2	Set of design rules for targe	Deliverable D1.2 is related to Task 1.2 activities		R	PU	31 Oct 202				Pending
WP1	D1.3	D3	Specification of end-user re	Deliverable D1.3 is related to Task 1.3 activities		R	PU	28 Feb 202				Pending
WP2	D2.1	D4	Design and detailed formula	Interim deliverable D2.1 (M18) refers to the ac...		R	PU	30 Nov 202				Pending
WP2	D2.2	D5	Design and detailed formula	Interim deliverable D2.2 (M18) refers to the ac...		R	PU	30 Nov 202				Pending
WP2	D2.3	D6	Design and detailed formula	Interim deliverable D2.3 (M18) refers to the ac...		R	PU	30 Nov 202				Pending
WP2	D2.4	D7	Design and detailed formula	Final version of deliverable D2.1 (M34) refers ...		R	PU	31 Mar 202				Pending
WP2	D2.5	D8	Design and detailed formula	Final version of deliverable D2.2 (M34) refers ...		R	PU	31 Mar 202				Pending
WP2	D2.6	D9	Design and detailed formula	Final version of deliverable D2.3 (M34) refers ...		R	PU	31 Mar 202				Pending
WP3	D3.1	D10	Reprocessing of bio-based P	Interim deliverable D3.1 (M18) refers to the ac...		R	PU	30 Nov 202				Pending
WP3	D3.2	D11	Reprocessing and recycling c	Interim deliverable D3.2 (M24) refers to the ac...		R	PU	31 May 202				Pending
WP3	D3.3	D12	Reprocessing and recycling c	Interim deliverable D3.3 (M21) refers to the ac...		R	PU	29 Feb 202				Pending
WP3	D3.4	D13	Reprocessing of bio-based P	Final version of deliverable D3.1 (M34) refers ...		R	PU	31 Mar 202				Pending
WP3	D3.5	D14	Reprocessing and recycling c	Final version of deliverable D3.2 (M34) refers ...		R	PU	31 Mar 202				Pending
WP3	D3.6	D15	Reprocessing and recycling c	Final version of deliverable D3.3 (M34) refers ...		R	PU	31 Mar 202				Pending

Validate

Milestones

Grant Management
Project Continuous Report

Project Summary	Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Disseminat... activities	Standards	Patents (IPR)	Communic... Activities	Datasets	Financial support to 3rd parties	Beneficiari... Feedback	Impact	Results
✗	✗	i	i	✓	i	✓	✓	✗	✓	✗	✓	✓	✓	✓

Milestones SAVE

Milest. #	Milestone Name	Work Package No	Lead Beneficiary	Means of Verif	Delivery Date	Delivery Date (actual)	Achieved	Comments
1	Data, benchmark mater	WP2, WP1, WP4, WP3		Minutes of :	31 May 2023	<input type="text"/>	<input type="checkbox"/>	
2	List of operationalized :	WP4, WP5		Internal rep	31 May 2024	<input type="text"/>	<input type="checkbox"/>	
3	Samples and data relate	WP2, WP4, WP3		Minutes of :	30 Nov 2024	<input type="text"/>	<input type="checkbox"/>	
4	Results on the performe	WP2, WP4, WP3, WP5		Internal rep	31 May 2025	<input type="text"/>	<input type="checkbox"/>	

Validate

Grant Management
Project Continuous Report

	Project Summary	Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Disseminat... activities	Standards	Patents (IPR)	Communic... Activities	Datasets	Financial support to 3rd parties	Beneficiari... Feedback	Impact	Results
	✗	✗	i	i	✓	i	✓	✓	✗	✓	✗	✓	✓	✓	✓

Critical Implementation Risks and Mitigation Actions

SAVE

At the end of each period beneficiaries should give the state of play of every risk identified in Annex 1 and if necessary give new mitigation measures.

Foreseen Risks

The following table lists the risks identified in Annex 1. The risk information is read-only and it is provided as a reference for the state of play information.

Risk No	Description	Work Package No(s)	Risk Mitigation Measures	State of the Play Period	State of the Play Did you apply risk mitigation measures?	State of the Play Did your risk materialise?	State of the Play Comments	Actions
1	Delay in raw matter supply from end-users (Likelihood: low; Severity: high)	2	Definition of the raw matter input needed prior to project start					
2		2						
3		2, 3						
4		2						
5		3						
6		2, 3, 4 ...						
7		6						
8		6						
9		6						
10		7						

Unforeseen Risks

[+ Add Unforeseen Risk](#)

There are no unforeseen critical risks.

Validate

Publications

Grant Management
Project Continuous Report

Project Summary
Researchers involved in the project
Deliverables
Milestones
Critical Risks
Publications
Disseminat... activities
Standards
Patents (IPR)
Communic... Activities
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Financial support to 3rd parties
Beneficiari... Feedback
Impact
Results

Publications SAVE

This project does not currently have any scientific publications.

Suggested publications from OpenAIRE (0 pending publications and 0 discarded publications)

Type	Title	Authors	Title of the Journal or equivalent	Month and Year of publication	PID (Publisher version of record)	PID of the deposited publication	Actions

Project publications (0 publications)

Show/Hide Filters Clear Filters

Type	Title	Authors	Title of the Journal or equivalent	Number	Peer-reviewed	Was the publication available in open access through the repository at the time of publication	PID (Publisher version of record)	PID of deposited publication	Actions

i * 'open access' means the practice of providing online access to research outputs resulting from actions funded under the Programme, in particular scientific publications and research data, free of charge to the end-user

Validate

Dissemination activities in HE

Grant Management
Project Continuous Report
nceylao0 (EXTERNAL) ?

Project Summary

Researchers Involved in the project

Deliverables

Milestones

Critical Risks

Publications

Disseminat... activities

Standards

Patents (IPR)

Communic... Activities

Datasets

Financial support to 3rd parties

Beneficiari... Feedback

Impact

Results

✗
✗
i
i
✓
i
✓
✓
✗
✓
✓
✓
✓
✓

Dissemination Activities

There is no dissemination activity for this project yet

▼ The public disclosure of the results by any appropriate means (other than resulting from protecting or exploiting the results), including by scientific publications in any medium.

[+ Add dissemination activity](#)

Dissemination activity name	What? Type of dissemination activity	Who? Target audience (Choose one or more items)	Why? (Max 200 characters)	Status	Actions

[Validate](#)

Communication activities in HE 1/3

Grant Management

Project Continuous Report

Project Summary	Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Dissemination activities	Standards	Patents (IPR)	Communications Activities	Datasets	Financial support to 3rd parties	Beneficiary Feedback	Impact	Results

Communications Activities

There are no communication activities for this project yet

Communication on projects is a strategically planned process that starts at the outset of the action and continues throughout its entire lifetime, aimed at promoting the action and its results. It requires strategic and targeted measures for communicating about (i) the action and (ii) its results to a multitude of audiences, including the media and the public and possibly engaging in a two-way exchange.

No communication activities added

[+ Add Communication Activity](#)

Validate

Communication activities in HE 2/3

The screenshot shows the 'Add Communication Activity' form within the Grant Management interface. The form is titled 'Add Communication Activity' and is overlaid on a background showing the 'Project Continuous Report' navigation tabs. The form fields include:

- Communication activity***: A text input field with a tooltip that reads 'Short label, as described in the Communication, Dissemination, Exploitation plan'.
- Objective / expected impact (Why?)**: A text input field.
- Link to work package***: A list of checkboxes numbered 1 through 7.
- Description of implemented activity***: A large text area.
- Target audience (who?)***: A text input field.
- Messages (what?)**: A text input field.
- Communication tool / channel (how?)***: A dropdown menu.
- Insert url for social media**: A text input field.
- Outcome of the activity (Impact)***: A text input field.
- Status of the communication activity***: A dropdown menu.

The background interface shows the 'Project Continuous Report' navigation tabs, including 'Project Summary', 'Researchers involved in', 'Deliverables', 'Milestones', 'Critical Risks', 'Publications', 'Dissemination activities', 'Standards', 'Patents (IPR)', 'Communication Activities', 'Datasets', 'Financial support to', 'Beneficiaries Feedback', 'Impact', and 'Results'. A green checkmark is visible in the 'Results' tab. The user's name 'nceylaco [EXTERNAL]' is visible in the top right corner. A 'Validate' button is located at the bottom right of the page.

Communication activities in HE 3/3

https://ec.europa.eu/research/participants/grants-app/reporting/DLV-101057901

ncey/taoo (EXTERNAL)

Grant Management

Project Continuous Report

101057901 (SURPASS) HORIZON-...
Call: HORIZON-CL4-2021-RESILIENCE-01
Topic: HORIZON-CL4-2021-RESILIENCE-01-11

Project Summary Researchers Involved in Deliverables Milestones Critical Risks Publications Disseminat... Standards Patents (IPR) Communic... Datasets Financial support to Beneficiari... Impact Results

Add Communication Activity

1
 2
 3
Link to work package* 4
 5
 6
 7

Description of implemented activity*

Target audience (who?)*

Messages (what?)*

Communication tool / channel (how?)*

Insert url for social media

Outcome of the activity (impact)*

Status of the communication activity*

* mandatory fields

Ok Cancel

SAVE

Validate

The screenshot displays a web-based project management interface. At the top, there is a navigation bar with the following elements:

- Grant Management**: Includes the European Union flag logo.
- Project Continuous Report**: A series of tabs with status indicators:
 - Project Summary: Red 'X' icon
 - Researchers involved in the project: Red 'X' icon
 - Deliverables: Blue 'i' icon
 - Milestones: Blue 'i' icon
 - Critical Risks: Green checkmark icon
 - Publications: Blue 'i' icon
 - Disseminat... activities: Green checkmark icon
 - Standards**: Blue 'i' icon with a mouse cursor pointing to it
 - Patents (IPR): Red 'X' icon
 - Communic... Activities: Green checkmark icon
 - Datasets: Green checkmark icon
 - Financial support to 3rd parties: Green checkmark icon
 - Beneficiari... Feedback: Green checkmark icon
 - Impact: Green checkmark icon
 - Results: Green checkmark icon

Below the navigation bar, the main content area is titled **Standards**. It contains the following text:

This project does not currently have any standards
Project Standards (0 standard)

The background of the main content area features a faint, artistic sketch of a dome-like structure, possibly a stadium or a large architectural element, with some illegible text overlaid on it.

At the bottom right of the interface, there is a button labeled **Val date**.

Patents (IPR)

Grant Management

Project Continuous Report

Project Summary	Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Disseminat... activities	Standards	Patents (IPR)	Communic... Activities	Datasets	Financial support to 3rd parties	Beneficiari... Feedback	Impact	Results
✗	✗	i	i	✓	i	✓	✓	✗	✓	✗	✓	✓	✓	✓

Patents (IPR)

This project does not have any Registered Intellectual Property Right yet

i Important! If a filed application is rejected by the IPR authority during the course of the EU funded action (the project's duration) then you must remove the concerned item from the IPR list

[+ Add IPR](#)

There are no Intellectual Property Right registered.

[Validate](#)

Grant Management Project Continuous Report

Project Summary	Researchers Involved in the project	Deliverables	Milestones	Critical Risks	Publications	Disseminat... activities	Standards	Patents (IPR)	Communic... Activities	Datasets	Financial support to 3rd parties	Beneficiari... Feedback	Impact	Results
✗	✗	i	i	✓	i	✓	✓	✗	✓	✓	✓	✓	✓	✓

Datasets

This project does not currently have any dataset

No new Datasets suggested by OpenAIRE

Project Datasets (0 datasets)

PID	Type of PID	Description of Dataset	Is this Dataset available in Open Access *	URL to Repository	Actions
-----	-------------	------------------------	--	-------------------	---------

[Export to Excel](#) [Add Dataset](#)

** 'open access' means the practice of providing online access to research outputs resulting from actions funded under the Programme, in particular scientific publications and research data, free of charge to the end-user*

Valid date

Financial support to 3rd parties

Grant Management Project Continuous Report

Project Summary	Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Disseminat... activities	Standards	Patents (IPR)	Communic... Activities	Datasets	Financial support to 3rd parties	Beneficiari... Feedback	Impact	Results
✗	✗	i	i	✓	i	✓	✓	✗	✓	✓	✓	✓	✓	✓

Financial Support to Third Parties SAVE

Sub-Calls + Add Sub-Call

Call reference	Call budget	Budget awarded	Call publication date	Call closure date	URL to F&T portal	Call status	Number of received proposals	Number of awarded proposals	Action
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Awarded Beneficiaries

By Call Reference By PIC

Call reference	PIC	Legal name	Organisation type	Country	Funding awarded	Funding paid	Comment	Action
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Beneficiaries Feedback (1/2)

Grant Management		Project Continuous Report														
	Project Summary	Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Disseminat... activities	Standards	Patents (IPR)	Communic... Activities	Datasets	Financial support to 3rd parties	Beneficiari... Feedback	Impact	Results	
	✗	✗	i	i	✓	i	✓	✓	✗	✓	✓	✓	✓	✓	✓	

Beneficiaries Feedback

SAVE



Key factors fostering and impeding the impact of the progress

To what extent are the key factors identified below fostering and impeding the progress of the project so far

Scientific excellence of the consortium

Geographic breath of the consortium

Previous collaborations between partners

Interdisciplinary and cross-sectoral approach of project

Integration of gender dimension in research content

Involvement of social sciences and humanities in the project

Strategic impact orientation of the project aligned to emerging needs

Involvement of users from project design

Management of intellectual & industrial property rights

Collaboration with wider ecosystem beyond the project (e.g. financial intermediaries, public authorities, standardisation, regulatory bodies)

Further funding secured to exploit project's results

Other (specify)

To a small extent

To a medium extent

To a large extent

To a very large extent

Val date

Beneficiaries Feedback (2/2)

	Project Summary	Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Disseminat... activities	Standards	Patents (IPR)	Communic... Activities	Datasets	Financial support to 3rd parties	Beneficiari... Feedback	Impact	Results	
	✗	✗	i	i	✓	i	✓	✓	✗	✓	✓	✓	✓	✓	✓	

Beneficiaries Feedback

Further funding secured to exploit project's results

Other (specify)

Highlight any good practice learning from the project for improved implementation that might be transferable to other projects:

To what extent are the key factors identified below impeding the progress of the project so far?

- Difficulties in project implementation and management, including access to human resources, securing additional funding, IPR management, cooperation between partners
- Difficulties in engaging with wider environment, including potential end-users, citizen and policy makers
- Competitive pressures are evolving differently than planned
- Scientific and technological contexts are evolving differently than planned
- Socio-economic and policy context are evolving differently than planned
- Other factors external to the project impede to progress as expected

Explain key difficulties faced for the implementation of the project and the problem-solving practices adopted or planned:

Validate

Impact (1/7)

Impact indicators

Grant Management | Project Continuous Report

Project Summary	Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Disseminat... activities	Standards	Patents (IPR)	Communic... Activities	Datasets	Financial support to 3rd parties	Beneficiari... Feedback	Impact	Results
✗	✗	i	i	✓	i	✓	✓	✗	✓	✓	✓	✓	✓	✓

Impact

Impact Indicators | Citizen Engagement | Exploitation | Identified Bottleneck

I. Technology Readiness Level of The Project

Applicable Yes No

At project start

Current status

Expected by Project end

II. To what extent will the project results impact the following Sustainable Development Goals

Climate Neutrality	<input type="text"/>
Clean Water And Sanitation	<input type="text"/>
Life Below Water	<input type="text"/>
Life On Land	<input type="text"/>
No Poverty	<input type="text"/>
Zero Hunger	<input type="text"/>
Good Health And Well-Being	<input type="text"/>
Gender Equality	<input type="text"/>
Decent Work and Economic Growth	<input type="text"/>

Validate

Impact (2/7)

Impact indicators

Impact

SAVE

International Cooperation

Please explain your choice:

Do you want to report on the SDG impact and compliance according to the EU taxonomy? Yes No

Please provide data showing how the project results compare to technical screening criteria:



III. Progress towards objectives and impacts of the project

a) Please describe the progress of the project so far towards delivering scientific impact, based on its objectives, including quantification to the extent possible:

b) Please describe the progress of the project so far towards delivering economic impact, based on its objectives (e.g. to what extent will the project increase cost-effectiveness of industrial production or processes) including quantification to the extent possible:

c) Please describe the progress of the project so far towards delivering impact for society, including environmental impact, based on its objectives, including quantification to the extent possible:

Validate

Impact (3/7)

Citizen Engagement

Impact SAVE

Impact Indicators Citizen Engagement Exploitation Identified Bottleneck

IV. Citizen Engagement

a) Regarding co-design and co-creation through the engagement of citizens, and/or end-user entities, how have citizens and end-user entities contributed to the co-creation of R&I content so far?

	Citizen	End user entities
Co-creating R&I visions, agendas, policies or frameworks	<input type="checkbox"/>	<input type="checkbox"/>
Co-creating R&I action plans or technology roadmaps	<input type="checkbox"/>	<input type="checkbox"/>
Collecting data for the project	<input type="checkbox"/>	<input type="checkbox"/>
Analysing data for the project	<input type="checkbox"/>	<input type="checkbox"/>
Providing resources, e.g. computational, space/locations, practical support	<input type="checkbox"/>	<input type="checkbox"/>
Monitoring and/or evaluating R&I results	<input type="checkbox"/>	<input type="checkbox"/>
Testing & experimenting with innovative R&I solutions	<input type="checkbox"/>	<input type="checkbox"/>
Contributing to scientific publications or patent applications	<input type="checkbox"/>	<input type="checkbox"/>
Debating R&I findings and implications for them	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify) <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not applicable	<input type="checkbox"/>	<input type="checkbox"/>

b) What mechanisms for citizen and/or end-user entity engagement have you set up and plan to maintain beyond the end of your project, or are planning to set up and maintain beyond the end of your project (per beneficiary)?

Department, centre, lab, network, testbeds or other structure or space set up, internally or externally, to support citizen/end-user engagement

Validate

Impact (4/7)

Citizen Engagement

Impact SAVE

Learning to implement citizen engagement mechanisms

Contributing to scientific publications or patent applications	<input type="checkbox"/>	<input type="checkbox"/>
Debating R&I findings and implications for them	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify) <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not applicable	<input type="checkbox"/>	<input type="checkbox"/>

b) What mechanisms for citizen and/or end-user entity engagement have you set up and plan to maintain beyond the end of your project, or are planning to set up and maintain beyond the end of your project (per beneficiary)?

Select Beneficiary

Department, centre, lab, network, testbeds or other structure or space set up, internally or externally, to support citizen/end-user engagement	<input type="checkbox"/>
Institutional websites, web-pages or portals set up to support citizen/end-user engagement (excluding project website)	<input type="checkbox"/>
Staff appointed with responsibility to initiate, monitor, evaluate or advise on citizen/end-user engagement	<input type="checkbox"/>
Staff appointed with responsibility for training, mutual learning and sharing of tools and good practice on citizen/end-user engagement	<input type="checkbox"/>
Rules, standards, guidelines or other frameworks established to ensure that citizen/end-user engagement is taken into account in institutional R&I processes	<input type="checkbox"/>
Systematic or regular dialogues, meetings, workshops or other events set up for citizen/end-user engagement (excl. one-off events)	<input type="checkbox"/>
Other <input type="text"/>	<input type="checkbox"/>
None	<input type="checkbox"/>

c) Overall, how many individual citizens have been involved in co-creating R&I content for all activities listed? (please provide your best estimate, which should be traceable in one or more deliverables)

Validate

Impact (6/7)

Exploitation

Impact SAVE

VI. Further investment mobilized to exploit or scale-up project results *

No
 Yes:

Private/capital investment Public investment Own funds (may be more than one)

(If there is investment)

Geography: Local Regional National EU Non-EU

State: Planned In Process Obtained

Amount: EUR(thousands)

Please Explain

Please give URL link(s) to announcement(s) about the planned/obtained investment:

VII. Launch of a dedicated company to exploit the results *

Company: Spin-off Spin-out Joint venture Not sure yet No (May be more than one company)

*Asked only for final reporting

Validate

Impact (7/7)

Identified Bottleneck

Grant Management | Project Continuous Report

Project Summary	Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Disseminat... activities	Standards	Patents (IPR)	Communic... Activities	Datasets	Financial support to 3rd parties	Beneficiari... Feedback	Impact	Results
✗	✗	i	i	✓	i	✓	✓	✗	✓	✓	✓	✓	✓	✓

Impact SAVE

Impact Indicators | Citizen Engagement | Exploitation | **Identified Bottleneck**

VIII. Identified bottleneck on the project's pathway to impact

Follow-up research	Select
Testing with end-users	Select
Demonstration in real-life environment	Select
Business plan development	Select
Access to risk capital & Scale-up funding	Select
Support for internationalisation and access to markets	Select
Legal advice (IPR or other)	Select
Partnership with other company (technology or other)	Select
Startup accelerator	Select
Supportive regulatory framework	Select
Standardisation	Select
Human resources & skills	Select
Procurement policies of the end users	Select

Other (specify) Select

Validate

Results (1/2)

Grant Management Project Continuous Report

Project Summary	Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Disseminat... activities	Standards	Patents (IPR)	Communic... Activities	Datasets	Financial support to 3rd parties	Beneficiari... Feedback	Impact	Results

Results

There is no result for this project yet

Please provide details about project results. Please focus on the content of the results, for example discoveries and theories, products, services, methods etc. Publications, intellectual property rights, datasets, software, algorithms, protocols etc. will be linked to these results later in dedicated sections. It will also be possible to add these to the project as a whole.

Examples:

- Example: The project developed a new medical device, which is described in two publications and later patented. Instructions: List the medical device here (as 'PROD: Product') and link publications to this product in dedicated sections. When you have information about the patent application, link it in a dedicated section.
- Example: The project developed a new scientific theory which is described in several publications. Instructions: List the name and potential of the theory here (as 'SCI: Scientific discovery, model, theory') and link publications to this model later in dedicated sections.
- Example: The project develops a high potential industrial process and is currently at the stage of prototyping. Instructions: List the industrial process here (as 'PROC: Industrial process') and indicate the prototyping stage under 'Steps undertaken towards exploitation'. If there is a registered prototype, link the registered prototype in a dedicated section.
- Example: The project mainly focused on activities such as conferences, staff exchanges, or on investments in infrastructures. Instructions: List these as results and their potential here.

Results

No results yet [+ Add Result](#)

Remarks

Dissemination and exploitation effort shall be continued up to 4 years after the end of the project. If despite a beneficiary's best efforts to exploit its results directly or indirectly no exploitation takes place within a given period as identified in the grant agreement, the beneficiary shall use the Horizon Results Platform to find interested parties to exploit those results. If the beneficiary decides not to use the Horizon Results Platform within 1 year from the end of the project, then an updated dissemination and exploitation plan shall be submitted describing the activities that the beneficiary will undertake towards exploitation up to 4 years after the end of the project. If justified on the basis of a request of the beneficiary, this obligation may be waived.

Validate

Results (2/2)

The screenshot displays the 'Grant Management' interface. A modal window titled 'Add Result' is open, allowing the user to input details for a new result. The background page shows the 'Results' section with a 'No results yet' message and an 'Add Result' button.

Add Result Dialog:

- Name:
- Result type:
- Key results (KER) (does result have a high potential?):
 - High scientific potential
 - High societal potential (other than climate or environmental)
 - High societal potential
 - High technologic, business or economic potential
 - High policy or regulatory potential
 - N/A

Background Page (Results):

- Project Summary: There is no result for this project yet
- Instructions: Please provide details about project results. Please focus on... sections. It will also be possible to add these to the project... Examples:
 - Example: The project developed a new medical device, which is described in two publications and later patented. Instructions: List the medical device here (as 'PROD: Product') and link publications to this product in dedicated sections. When you have information about the patent application, link it in a dedicated section.
 - Example: The project developed a new scientific theory which is described in several publications. Instructions: List the name and potential of the theory here (as 'SCI: Scientific discovery, model, theory') and link publications to this model later in dedicated sections.
 - Example: The project develops a high potential industrial process and is currently at the stage of prototyping. Instructions: List the industrial process here (as 'PROC: Industrial process') and indicate the prototyping stage under 'Steps undertaken towards exploitation'. If there is a registered prototype, link the registered prototype in a dedicated section.
 - Example: The project mainly focused on activities such as conferences, staff exchanges, or on investments in infrastructures. Instructions: List these as results and their potential here.
- Results: No results yet
- Remarks: Dissemination and exploitation effort shall be continued up to 4 years after the end of the project. If despite a beneficiary's best efforts to exploit its results directly or indirectly no exploitation takes place within a given period as identified in the grant agreement, the beneficiary shall use the Horizon Results Platform to find interested parties to exploit those results. If the beneficiary decides not to use the Horizon Results Platform within 1 year from the end of the project, then an updated dissemination and exploitation plan shall be submitted describing the activities that the beneficiary will undertake towards exploitation up to 4 years after the end of the project. If justified on the basis of a request of the beneficiary, this obligation may be waived.

Other Results (1/2)

Grant Management		Project Continuous Report															
	Project Summary	Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Results	Disseminat... activities	Standards	Patents (IPR)	Communic... Activities	Datasets	Financial support to 3rd parties	Beneficiaries Feedback	Impact	Other Results	
	✗	⚠	i	i	✗	i	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	

Other Results

SAVE

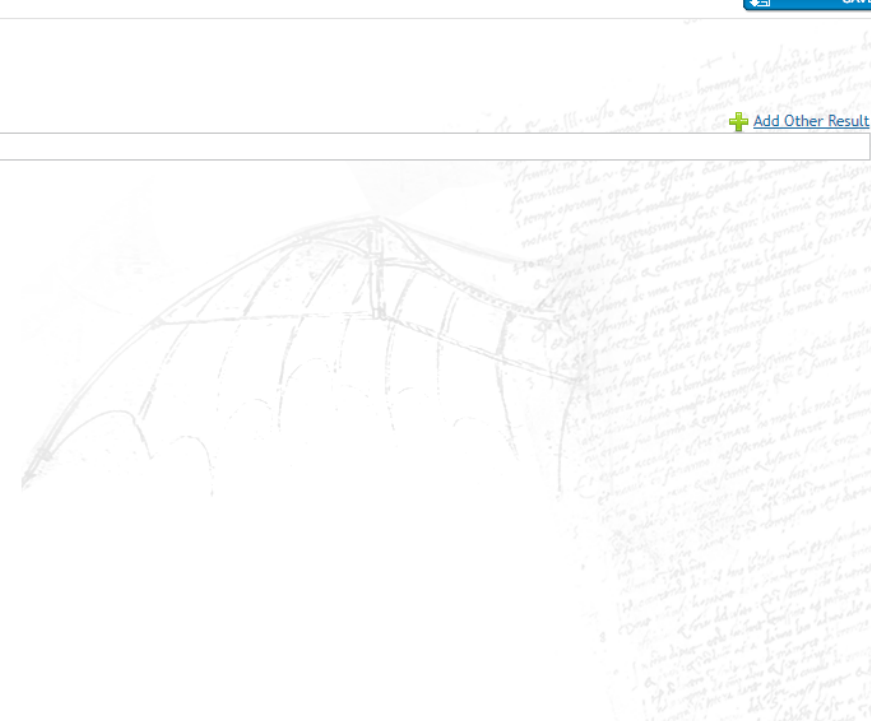
This project does not currently have any other results

Project Other Results (0 results)

+ Add Other Result

No other results yet

* 'open access' means the practice of providing online access to research outputs resulting from actions funded under the Programme, in particular scientific publications and research data, free of charge to the end-user



Other Results (2/2)

The image shows a screenshot of a web application interface for grant management. A modal dialog box titled "Add Other Result" is open in the center. The background shows a navigation menu with "Grant Management" and "Other Results" tabs, and a sidebar with "Project Summary" and "Researchers involved in the project" sections. The dialog box contains the following fields:

- Type of result (dropdown menu)
- Description (text input)
- If the result is needed to validate the conclusions of a publication, briefly describe the provisions whereby you intend to make your output available, either in digital or physical form (text input)
- Type of Persistent Identifier, PID (dropdown menu)
- Insert PID reference (if available) (text input)
- Insert PID reference of the publication (text input)
- URL to repository landing page for the result service/webpage hosting the result (if available) (text input with a help icon)
- What license is the result licensed under? (dropdown menu)

At the bottom of the dialog box, there are "Save" and "Cancel" buttons. The background interface also shows a "SAVE" button and an "Add Other Result" button.

Periodic report

Technical and Financial Report

Periodic report module

Overview

Technical part

- **Part A** (structured information entered through the **continuous reporting** module)
 - Project summary
 - Deliverables, milestones, risks, etc.
 - Answers to the impact questionnaire
- **Part B** (narrative part submitted in a PDF through the **periodic reporting** module)
 - Explanation of the work carried out by the beneficiaries and overview of progress
 - Explanations on deviations from DoA

Financial part

- **Financial statements** (individual and consolidated).
- Explanation on the **use of resources** and information on subcontracting and in-kind contributions by third parties.
- **Certificates on the financial statements** (CFS), only at final payment if threshold is reached (uploaded as PDF).

Report generated automatically based on the information entered through the **periodic reporting** module.

Activated at the end of reporting periods


Must be submitted within 60 days following the end of each reporting period

Financial Report

Financial report

The screenshot displays the 'RESEARCH & INNOVATION Grant Management Services' interface. At the top left is the European Commission logo. The main header includes the text 'RESEARCH & INNOVATION' and 'Grant Management Services', along with a 'Help' dropdown menu. A 'MY PROJECT' sidebar on the left features a 'HORIZON 2020' banner and project details: Call, Type, Acronym, Current Phase (Grant Management), Number (824544), Duration (48 months), GA based on the (H2020), General MGA (Multi - 5.null), Start Date (01 Jan 2019), Estimated Project Cost (€2,997,008.75), Requested EU Contribution (€2,997,008.75), and Contact (David MONTEIRO). Below these are buttons for 'Latest Legal Data', 'Active Processes', 'Document Library', 'Communication Centre', and 'Archived Processes'. A 'H2020 ONLINE MANUAL' link and a 'HOW TO' button are also present. The main content area shows a progress bar for 'Continuous Reporting' (824544 - SPEAR) starting on 01 Jan 2019 and ending at 'Completed'. Below this is a list of tasks: 'Continuous reporting data', 'Process documents', 'Process communications', and 'Process history'. A second progress bar for 'Periodic Reporting' (REP-119261-1 - period 17/01/2010 > 16/07/2011) shows stages: 'Draft' (14 Mar 2017), 'Submitted' (15 Sep 2011, 2068/EO days), and 'Paid'. A red box highlights the 'Periodic Reporting' section, and a red arrow points to the 'Financial Statement AST [PIC 973276467] drafting' task, which has a 'Lock for review' button. Other tasks in this section include 'Technical Part contribution' (Lock for review) and 'Periodic Report composition' (Submit to EU). Below the tasks are 'Process specific documents' and 'Process specific communications' sections. At the bottom, the footer reads '© European Communities - Version 1.24'.

Financial report



236417 (236417 OIid - G..) HORIZON-..

Period No: 1 Duration (months): 18
Reporting Period : [14 Aug 2020 - 13 Feb 2022]

Project Periodic Report

Beneficiary 1: AST GmbH
Legal Name: AST ADVANCED SPACE TECHNOLOGIES GMBH
PIC: 973276467 Status: VALIDATED
Legal Address: ZEPPELINSTRASSE 9B , 28816 , STUHR
Germany

Financial Statement 

Financial Statement

SAVE

Financial Statement for period '1' - (14 Aug 2020 - 13 Feb 2022)

Eligible costs:

Category	Form of Funding	Total Amount
▼ Eligible costs (per budget category)		
▼ Direct costs		
▼ A. Personnel costs		
▼ (a1) A.1 Employees (or equivalent), A.2 Natural persons under direct contract, A.3 Seconded persons	actual	50.00 €
▼ (a2) A.1 Employees (or equivalent), A.2 Natural persons under direct contract, A.3 Seconded persons	unit (usual accounting practices)	0.00 €
▼ (a3) A.4 SME owners and natural person beneficiaries	unit	0.00 €
SME owner/Natural person costs		
▼ B. Subcontracting costs		
▼ (b) Subcontracting	actual	0.00 €
▼ C. Purchase costs		
▼ (c1) C.1 Travel and subsistence	actual	10.00 €
▼ (c2) C.2 Equipment	actual	5.00 €
▼ (c3) C.3 Other goods, works and services	actual	5.00 €
▼ D. Other cost categories		
▼ (d2) D.2 Internally invoiced goods and services	unit (usual accounting practices)	15.00 €
(d3) D.3 Transnational access to research infrastructure unit costs	unit	0.00 €
(d4) D.4 Virtual access to research infrastructure unit costs	unit	0.00 €
▼ Indirect costs		
▼ E. Indirect costs		
(e) E. Indirect costs (25% * (a1 + a2 + a3 + c1 + c2 + c3))	flat-rate	17.50 €
(f) Total costs (a1 + a2 + a3 + b + c1 + c2 + c3 + d2 + d3 + d4 + e)		102.50 €

Validate

Financial Report

Person Months spent

A.1 Employees (or equivalent), A.2 Natural persons under direct contract, A.3 Seconded persons

Persons/month per WP

Work Packages

WP1
WP2

No 'Persons/month per WP' added yet.

Use of in kind contribution from third party
One line per third party. In-kind contribution free-of-charge only.
Double-check consistency with the information on in-kind contributions in Technical Report (Part B) - activities & work packages.

No 'Use of in kind contribution from third party' added yet.

A.1 Employees (or equivalent), A.2 Natural persons under direct contract, A.3 Seconded persons

Persons/month per WP

Work Packages WP1

No 'Persons/month per WP' added yet.

Use of in kind contribution from third party
One line per third party. In-kind contribution free-of-charge only.
Double-check consistency with the information on in-kind contributions in Technical Report (Part B) - activities & work packages.

No 'Use of in kind contribution from third party' added yet.

A.1 Employees (or equivalent), A.2 Natural persons under direct contract, A.3 Seconded persons

Persons/month per WP

Work Packages

Associated Work Package	Person Months	Actions
WP1	10.00	<input type="button" value="✖"/>

Use of in kind contribution from third party
One line per third party. In-kind contribution free-of-charge only.
Double-check consistency with the information on in-kind contributions in Technical Report (Part B) - activities & work packages.

No 'Use of in kind contribution from third party' added yet.

Financial Report

Purchase costs

C.1 Travel and subsistence

Purchase Costs

Purchase amounts to be explained: 12.5
Total explained amount: 6

*Details for major cost items (needed if costs declared under purchase costs are higher than 15% of the claimed personnel costs).
Start with the most expensive cost items, down to the 15% threshold.*

No 'Purchase Costs' added yet. [+ Add](#)

Use of in kind contribution from third party

*One line per third party. In-kind contribution free-of-charge only.
Double-check consistency with the information on in-kind contributions in Technical Report (Part B) - activities & work packages.*

No 'Use of in kind contribution from third party' added yet. [+ Add](#)

[Confirm](#) [Cancel](#)

C.1 Travel and subsistence

Purchase Costs

Purchase amounts to be explained: 12.5
Total explained amount: 9

*Details for major cost items (needed if costs declared under purchase costs are higher than 15% of the claimed personnel costs).
Start with the most expensive cost items, down to the 15% threshold.*

Cost item name	Work Packages	Foreseen in Annex I?	Explanation (if not in Annex 1)	Costs (EUR)	Actions
Plane ticket	1	Yes		2.00	✖
Hotel	1	Yes		1.00	✖
TOTAL				3.00	

Use of in kind contribution from third party

*One line per third party. In-kind contribution free-of-charge only.
Double-check consistency with the information on in-kind contributions in Technical Report (Part B) - activities & work packages.*

Third Party Name	Work Packages	Foreseen in Annex I?	Explanation (if not in Annex 1)	Costs (EUR)	Actions
TP	1	Yes		1.00	✖
TOTAL				1.00	

[Confirm](#) [Cancel](#)

Technical Report

Periodic technical reporting module

Grant Management

236417 (236417 OIId - G..) HORIZON...

Period No: 1 Duration (months): 18
Reporting Period : [14 Aug 2020 - 13 Feb 2022]

n003qv4w (EXTERNAL) ?

Project Periodic Report

Project Summary	Deliverables	Milestones	Critical Risks	Disseminat... Activities	Patents (IPR)	Communic... Activities	Tech.Report (Part B)	Financial Statements	Researchers involved in the project	Beneficiaries Feedback	Impact	Results	Other Results
✓	i	i	✓	✓	✓	✓	i	i	✓	✓	✓	✓	✓

Project Summary for publication

i This section is structured in four sub-sections that must be completed on-line with suitable quality to enable direct publication by the Commission/Agency/other EU funding body. It should be easy to read i.e. written in a language easily understandable by a broader public, thereby promoting the dissemination and supporting the exploitation of EU funded results. It should preferably not exceed 7480 characters (equivalent to two pages of a text document). This part must not contain any confidential or personal data (e.g. names and addresses).

The summary for publication must be drafted as a "stand-alone" text. No references should be made to other parts of the report. References can be made only to publicly available information.

Beside the summary filled within the tool, diagrams or photographs illustrating and promoting the work of the project can be provided (only as images).

Context and overall objectives

text

Validate

Technical Report - H2020 vs HE



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Horizon Europe

1. EXPLANATION OF THE WORK CARRIED OUT AND OVERVIEW OF THE PROGRESS

1.1 Objectives

1.2 Explanation of the work carried out per WP

1.3 Impact

2. FOLLOW-UP OF RECOMMENDATIONS AND COMMENTS FROM PREVIOUS REVIEW(S) (IF APPLICABLE)

3. EXPLOITATION PRIMARILY IN NON-ASSOCIATED THIRD COUNTRIES (IF APPLICABLE)

4. OPEN SCIENCE

5. DEVIATIONS FROM ANNEX 1 AND ANNEX 2 (IF APPLICABLE)

Reporting deviations

Tasks related deviations:

- Change in the schedule of the action
- Additional activities
- Attending at event which was not foreseen in the DoA...

Budget/Resource related deviations:

- Budget transfer between beneficiaries
- Underestimating PM
- Overspending



5. Deviations from Annex 1 and Annex 2

5.1 Tasks

The work plan detailed in the Description of the Action (DoA) remained valid and no critical deviations have been encountered during the 2nd period of [redacted]. All deliverables were submitted, all milestones were achieved as planned and the Project Officer (PO) was informed in advance of any deviations in submitting from the initial schedule, in particular, the deliverables related to WP4 and WP5.

5.2 Use of resources

[redacted] has implemented a cost-monitoring system (Internal Financial Reporting) to keep costs under control and in consistency with the achieved results. The overall spending of the project is in line with the work implemented and with the budget foreseen in the Description of Action (DoA). All costs reported by the beneficiaries were carefully checked, needed and justified to achieve the project's objectives.

In particular, the table below provides an overview of the **actual effort (person-months) spent by each project partner during the 2nd period of [redacted]** in comparison to the efforts included in the DoA of the project.

Submission of the report

Submission of the Periodic Report

RESEARCH & INNOVATION
Grant Management Services

MY PROJECT
HORIZON 2020

Call: H2020-EE-2015-3-MarketUptake
Type of Action: CSA
Acronym:
Current Phase: Grant Management
Number: 696069
Duration: 42 months
CA based on the: H2020
General MGA — Multi · 2.null

Periodic Reporting
REP-696069-2 - period
01/09/2017 > 31/08/2019

01 Sep 2019 (Draft) | 31 Oct 2019 (10/00 days) (Submitted) | Paid

- Technical Part contribution
- Financial Part GEO [PIC 999745536] drafting
- Periodic Report composition**

Periodic Report Composition [Period No: 1 (01 Jan 2018 - 31 Dec 2018), Project No: 780758]

Report Item	Status	Action
Technical report		
Technical Part of Periodic Report	Locked for Review	
Financial report		
1 (0/1) Financial Statement	Included	Redo
2 (0/1) Financial Statement	Sent to CO	Redo Include
3 (0/1) Financial Statement	Included	Redo
4 (0/1) Financial Statement	Included	Redo
5 (0/1) Financial Statement	Sent to CO	Redo Include
6 (0/1) Financial Statement	Sent to CO	Redo Include
7 (0/1) Financial Statement	Sent to CO	Redo Include
8 (0/1) Financial Statement	Sent to CO	Redo Include
9 (0/1) Financial Statement	Sent to CO	Redo Include
10 (0/1) Financial Statement	Sent to CO	Redo Include
11 (0/1) Financial Statement	Sent to CO	Redo Include

Submission of the Periodic Report

EUROPEAN COMMISSION AUTHENTICATION SERVICE (EU LOGIN)

EUROPA > Authentication Service > EU Login Signature

External
PARTNERPFSAS (nptestsf)

EU Login Signature

Welcome to the EU Login Signature page. This page allows you to digitally sign a transaction using your EU Login password.

Sign a transaction for SyGma-PPGMS

Description: Signature of the financial statement for 500603-500603 PROJECT 2016/10/28-5 [ABAC: ABACBUOL] as authorised representative of the legal entity SERVICES BV

Reason: For signature

Comment

Password

SIGN

RESEARCH & INNOVATION
Participant Portal - Grant Management Services

MY PROJECT

HORIZON 2020

Call: H2020-ICT-2017-1
Type of Action: IA
Acronym:
Current Phase: Grant Management
Number: 780758
Duration: 24 months
GA based on the: H2020 General MGA — Multi - 4.0
Start Date: 01 Jan 2018
Estimated Project Cost: €1,571,550.00
Requested EU Contribution: €1,498,771.25
Contact:

Latest Legal Data
Active Processes
Document Library
Communication Centre
Archived Processes

H2020 ONLINE MANUAL

HOW TO

Project Monitoring for Consortium PMOC-780758-1
22 Jan 2019
Started Informed Assessed Completed

Periodic Reporting REP-780758-1 - period 01/01/2018 > 31/12/2018
01 Jan 2019 02 Mar 2019 (35/60 days)
Draft Submitted Paid

Submit to EU

Continuous Reporting 780758 - MY-GATEWAY
01 Jan 2018
Started Completed

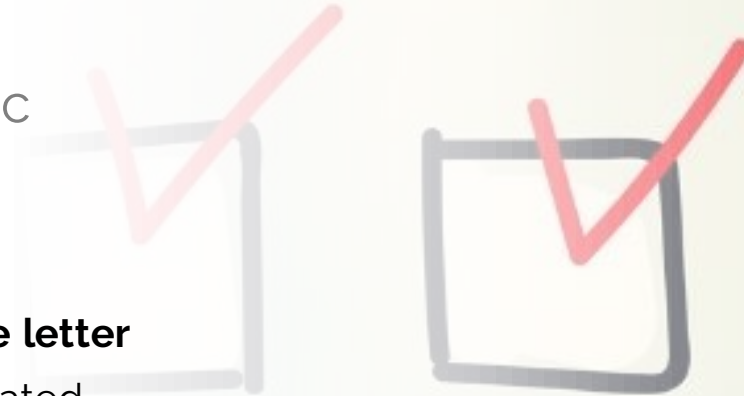
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EU Assessment of the Periodic Report and Payment

What happens next?

EU Assessment of the Periodic Report and the Payment

- **Suspension of the payment deadline letter**
 - You have to (re)submit the updated reports/requested information via your F&T Portal account – within 30 days /15 days (last period) from receiving this letter.
 - Suspension will be lifted (and the remaining payment period will continue to run again) once all issues have been resolved.
- **Interim payment information letter / Payment of the Balance Letter to Coordinator**
 - The coordinator will be notified of the end of the payment process and will receive a payment letter and the supporting reports with the details of any cost rejected and the reasons for rejection.



Suspension of the Payment Deadline

Letter to the consortium

You are required to (re)submit the updated reports/requested information via the Participant Portal **within 30 days /15 days** (last period) from receiving the letter.

Suspension will be lifted (and the remaining payment period will continue to run again) **once all issues have been resolved.**

Subject: Horizon 2020 Framework Programme
Project: '
Periodic reporting: RP 2
Request for a revised periodic report
Suspension of the payment deadline (Article 47 GA)

Dear Madam/Sir,

In connection with your above-mentioned periodic report, I would like to inform you that we had to reject the report and **suspend our payment deadline** because the report must be **revised**.

The following changes are required for the **financial part**:

- for
"Venue renting (including audio visual equipment)....": 25.121,01€
Could you please provide the details of the event (date/title/relation with the project)?
- for
Adjustment to RP1:
Please add a paragraph describing the adjustment in the Final Report (page 114).
- for:
The actual effort for RP2 reported in the Final report (page 113) is not consistent with the effort reported in the Report on Explanation of the Use of Resources"
Other direct costs:
Startup Europe Club hosting: 117,00€
Please provide details of the event (date/relation with the project)
Startup World Cup Prague: 105,86€
Please provide details of the event (date/relation with the project)

The following changes are required for the **technical part**:

- Certificate on the Financial Statements

Payment letter

Interim payment information letter Payment of the Balance Letter

**Subject: Horizon 2020 Framework Programme
Grant Agreement:
Request for payment of the balance
Payment of the balance — Final grant amount (Articles 5.3, 21 GA)
Notification of amounts due**

Dear Madam/Sir,

In connection with your above-mentioned request for **payment of the balance**, I would like to inform you that we will shortly **launch the payment** of **EUR 219730.69**. As coordinator, you must distribute this payment between the beneficiaries without delay.

You will find the detailed calculations in the enclosed documents.

Together with the payment of the balance, the Commission will also **release** the amount which was retained for the **Guarantee Fund** when the pre-financing was paid (**EUR 38306.22**).

Please ensure that the other members of your consortium are informed of this letter.

Subject: Horizon 2020 Framework Programme Grant Agreement

Request for interim payment (Reporting period 1 from 01/01/2015 to 31/12/2015)

Dear Madam,

In connection with your above-mentioned **request for interim payment**, I would like to inform you that we will shortly **launch the payment** of **EUR 293,572.81**. As coordinator you must distribute this payment between the beneficiaries without delay.

You will find the detailed calculation in the enclosed documents.

Please ensure that the other members of yours consortium are informed of this letter.

Dear Madam/Sir,

In connection with your request for **interim payment**, I would like to inform you that we will soon make a payment of **EUR 299,896.25**.

The amount is below your request because:

- your consortium reached the 90% limit for interim payments.
- some costs were rejected as ineligible.

You will find the detailed calculations in the enclosed documents.

As coordinator, you must distribute this payment between the members of your consortium without delay.

For any questions, please contact us via your [Participant Portal account](#).

A black clothespin is attached to a thin, dark string that runs diagonally across the frame. The clothespin is holding a white rectangular card. The card has the word "QUESTIONS?" written on it in a bold, orange, sans-serif font. The background is a plain, light gray surface.

QUESTIONS?

Thank
you

for your attention

Jelena Kajganović
jelena.kajganovic@europamedia.org



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EC Tools

to boost exploitation

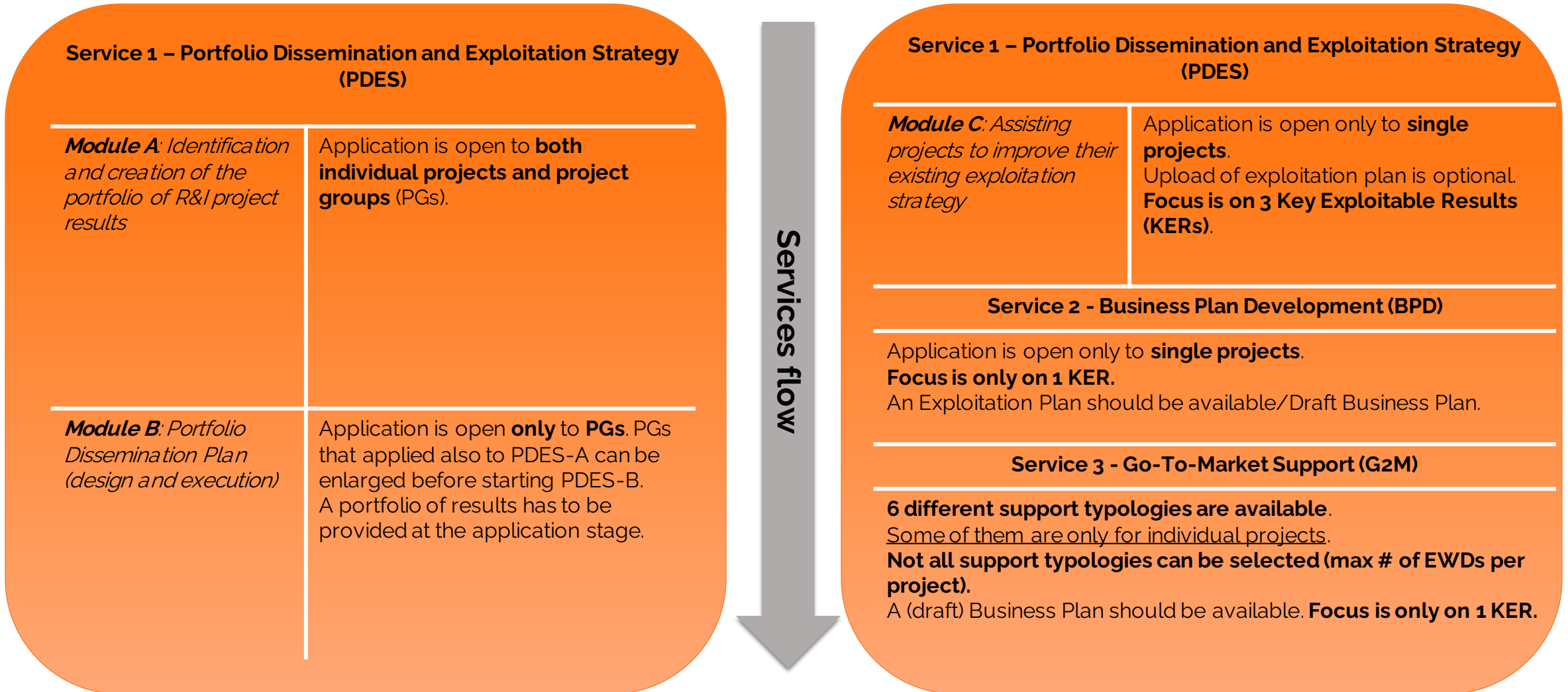
Horizon Results Booster

Dissemination & Exploitation – Business Planning – Go to Market

- The Horizon Results Booster an European Commission initiative which aims to maximise the impact of research projects funded by FP7, Horizon 2020 and Horizon Europe.
- General eligibility: **all EU-funded projects are eligible**: Ongoing or completed; Directly funded by FP7, H2020, HE; Indirectly funded by FP7, H2020, HE ; (e.g. by KICs, art. 185, etc.)
- Three main services are provided:
 - Service 1 - **Portfolio Dissemination and Exploitation Strategy** - develop a portfolio of results and design an effective dissemination and exploitation strategy.
 - Service 2 - **Business Plan Development** - develop an effective business plan and find out how to secure additional funding for implementation of the plan.
 - Service 3 - **Go to Market** - get your research ready for commercialisation!
- HRB services can be requested **at any given moment** by eligible projects. **The sooner the better!**
- During the application you will be asked to specify the **indicative quarter when you prefer the services starting to be delivered** (could be up to 1 year after the submission of the application).
- It is preferable to start the HRB service delivery once there is a **clear idea of the results of the project**. We suggest for example PDES-A and PDES-C (entry point services) to be started around M6.

Horizon Results Booster

Service eligibility and requirements



Horizon IP Scan

Helping SMEs manage and valorise Intellectual Property (IP) in R&I collaborations.

- **Launched in March 2021**, the Horizon IP Scan Service is a new (pilot) service of the EIC and SME Executive Agency (EISMEA). The service supports European start-ups and other SMEs involved in EU-funded collaborative research projects to efficiently manage and valorise IP in collaborative R&I efforts.
- Horizon IP Scan builds on an EU-wide network of IP experts providing tailored support and recommendations, the service aims to help SMEs develop a cooperative way to manage intellectual property (IP) created in such transnational collaborations.
- It will **be delivered either by a private IP professional** (patent or IP attorney) or otherwise **qualified IP experts**, such as specifically trained staff from a national IP office or an innovation agency.
- Following the principle of IP pre-diagnosis services, the service entails three major steps: a preparation phase including a **pre-interview**; a **main interview**, which is done in an in-person or online meeting, and the **provision of an individual report and respective recommendations**. In addition, if applicable, the service will conclude in a joint discussion with all SMEs of a given cooperation that asked for the service.
- Horizon IP Scan is provided **free of charge**.
- Who can apply? The service is open to **European start-ups and SMEs** that are about to sign a Horizon (2020/Europe) GA or have recently signed one (up to six months after signature). It also caters to **SMEs signposted by the Horizon Results Booster** (maximum until half of the project duration). In addition, **SMEs that are referred to Horizon IP Scan by the Enterprise Europe Network** in view of a planned cooperation with other entities on a R&I project, are also eligible for the service up to six months after the beginning of a project, but preferably before any agreement is signed.

European IP Helpdesk

A first-line IP service providing free-of-charge support to help European SMEs and beneficiaries of EU-funded research projects manage their IP

- The European IP Helpdesk supports European SMEs and research teams involved in cross-border business and/or EU-funded research activities manage, disseminate and valorise their IP.
- Offering a broad range of informative material, a Helpline service for direct IP support as well as on-site and online training, our main goal is to support IP capacity building along the full scale of IP practices: from awareness to strategic use and successful exploitation.

Helpline

Looking for someone to address with your IP questions?

Training

IP capacity building: webinars and e-learning

IP resources library

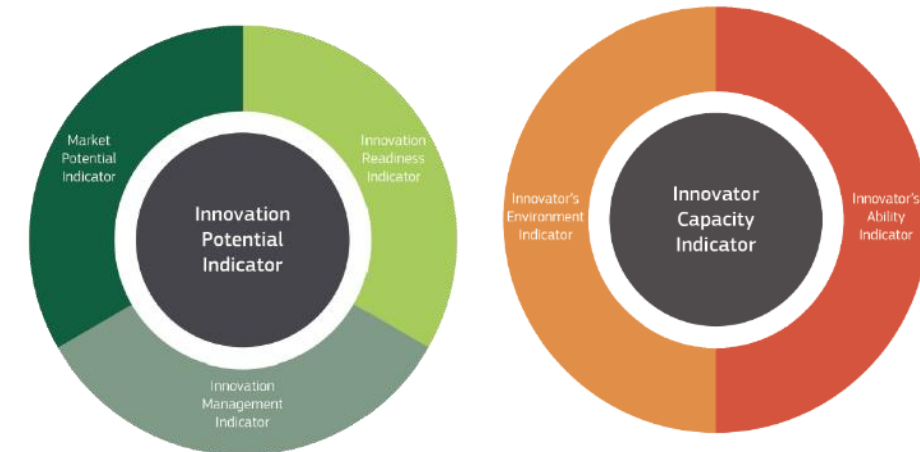
Variety of hands-on, user friendly and easy-to-read publications such as guides, Bulletins, fact sheets or case studies.

- Are you active in other regions such as India, China, Latin America or South- East Asia? Visit the regional IP Helpdesks: https://intellectual-property-helpdesk.ec.europa.eu/regional-helpdesks_en

Innovation Radar

Discover cutting-edge EU-funded innovations being developed by Europe's leading researchers and innovators

- The Innovation Radar is a **European Commission initiative** to identify high potential innovations and innovators in EU-funded research and innovation projects.
- The Innovation Radar platform builds on the information and data gathered by independent experts involved in reviewing ongoing projects funded by the EU. These experts also provided an independent view regarding the **innovations in the projects** and their **market potential**.
- Innovation Radar **is supported by Dealflow.eu** which delivers support to high potential innovators identified by Innovation Radar.



Q Norway

MAP LIST

Innovations (34)

— Maturity

- Market Ready (4)
- Business Ready (1)
- Tech Ready (8)
- Exploring (21)

+ Market needs

+ Innovation topic

+ Market creation potential

+ Women-led innovations

Innovators (52)

+ Countries

+ Organisation types

Novel chemistries of poly-vinyl ester resins formulations for improving fibre bridging

Market maturity: Market Ready POLYNT COMPOSITES NORWAY AS - NORWAY
 Project: DACOMAT
 Innovation Topic: Smart & Sustainable Society

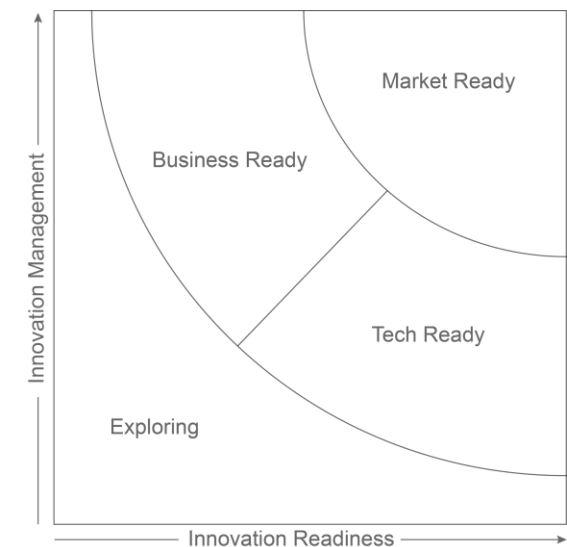
Gelatine based processing to edible coating and barrier/packaging for food applications (IRIS, AIMPLAS)

Market maturity: Exploring IRIS TECHNOLOGY SOLUTIONS, SOCIEDAD LIMITADA ♀ - SPAIN
 Project: DAFIA
 Innovation Topic: Smart & Sustainable Society
 AIMPLAS - ASOCIACION DE INVESTIGACION DE MATERIALES PLASTICOS Y CONEXAS - SPAIN
 SINTEF OCEAN AS - NORWAY

Halogen free flame retardants based on renewable resources (Darenlabs)

Market maturity: Tech Ready DAREN LABORATORIES & SCIENTIFIC CONSULTANTS LTD - ISRAEL
 Project: DAFIA
 Innovation Topic: Smart & Sustainable Society
 AIMPLAS - ASOCIACION DE INVESTIGACION DE MATERIALES PLASTICOS Y CONEXAS - SPAIN
 SINTEF OCEAN AS - NORWAY

<https://www.innoradar.eu/>



Innovation Radar

Discover cutting-edge EU-funded innovations being developed by Europe's leading researchers and innovators

SMART & SUSTAINABLE SOCIETY INNOVATION

Novel chemistries of poly-vinyl ester resins formulations for improving fibre bridging

SHARE: [Twitter](#) [LinkedIn](#) [Email](#)

Market Maturity: **Market Ready**

These are innovations that are outperforming in innovation management and innovation readiness, and are considered to be "Ready for the market". [Learn more](#) →

Market Creation Potential

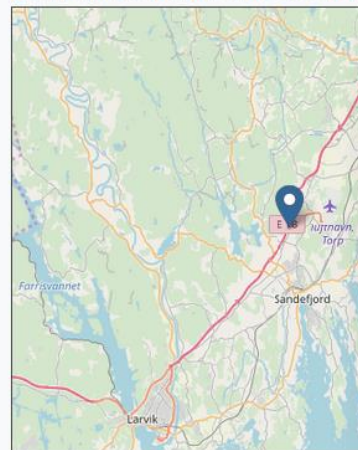
This innovation was assessed by the JRC's Market Creation Potential indicator framework as addressing the needs of **existing markets and existing customers**. [Learn more](#) →

Go to Market needs

Needs that, if addressed, can increase the chances this innovation gets to (or closer to) the market include:

- Prepare for Market entry
- Scale-up market opportunities

Location of Key Innovators developing this innovation



The EU-funded Research Project

This innovation was developed under the Horizon 2020 project **DACOMAT** with an end date of 31/12/2021

- [Read more about this project on CORDIS](#) →
- [Details of this project on the Horizon 2020 dashboard](#) →

Description of Project DACOMAT

Society is dependent upon the continuous functioning of critical infrastructures such as road bridges and energy supply. These infrastructures are exposed to high loads and harsh environmental conditions through their lifetime in operation and materials failures lead to down time having vast negative effects on productivity and well-being in society in terms of lost time, shortened life cycles and increased service costs. So engineers face the challenge to develop durable materials compatible with industrial standards in an economically viable way. Composites represent attractive materials and are increasingly used for such applications since they demonstrate low weight, high strength and stiffness and high environmental resistance. However composites suffer from sudden brittle failure mainly due to production defects and handling damages; this is currently handled by strict quality and process control from manufacturers, resulting in high production costs which can represent a barrier

to introduction and development of composites in a wide range of applications. The general objective of DACOMAT is to develop more damage tolerant and damage predictable low cost composite materials in particular aimed for used in large load carrying constructions like bridges, buildings, wind-turbine blades and off shore structures. The developed materials and condition monitoring solutions will enable composite structures to be designed and manufactured as large parts allowing for more and larger manufacturing defects and the need for manual inspection to be dramatically reduced. A demonstration of the materials' performances in relevant environment will be conducted in two business cases: wind turbine blades and road bridge beams, while both LCC and LCA analysis will also strengthen the project's credibility. The project gathers the full industrial value chain: ranging from materials development and manufacturing to composite parts demonstrators and standardisation.

Key Innovators

POLYNT COMPOSITES NORWAY AS

SANDEFJORD, NO
Large Enterprise

1 innovations

Horizon Results Platform

Platform developed by the EC to help promote the exploitation of the results

The screenshot displays the Horizon Results Platform interface. On the left is a navigation sidebar with options like 'My Organisation(s)', 'GRANTS', 'My Proposal(s)', 'My Project(s)', 'My Audits', 'My Formal Notification(s)', and 'My Expert Area'. The main area is titled 'My Project(s)' and contains a table of project results. The table has columns for ACRONYM, CALL, PROGRAM, PROJECT, PHASE, and ACTIONS. A red box highlights the 'Actions' dropdown for the 'HIGHTECS' project, which includes options like 'Manage Consortium', 'Financial Reporting', 'Reporting & Deliverables', and 'Project Results'. To the right, a 'Project result search (129)' panel shows a search bar, a filter for 'Country: Norway', and a featured result for 'The INTCATCH real-time water monitoring on-site service'. Below the search panel are icons for Sustainable Development Goals 3, 6, and 11.

ACRONYM	CALL	PROGRAM	PROJECT	PHASE	ACTIONS
901241_wilk_cosme0A	COS-ENTEDU-2014-4-06	COSME	901241		Actions
ADABTS	FP7-SEC-2007-1	FP7	218197	Active	Actions
HIGHTECS	SP1-JTICS-2009-01	FP7	255749	Active	Actions
M-ERA-NET 2	H2020-NMP-ERA-NET-2015	H2020	908732		Actions

Policy related results

Results likely to influence policy

Results by contribution to UN SDGs

On the path to innovation

Looking for funding, loans, or investments

Looking for help on the way to market

Advancing the research and technology

Looking for technical or infrastructure help or fellowship

Looking for collaboration

Open Research Europe

An open access publishing platform for the publication of research stemming from Horizon 2020 and Horizon Europe funding across all subject areas.

The screenshot shows the homepage of the Open Research Europe platform. At the top left is the European Commission logo. To its right is a search bar with the text "Search" and a "Search" button. Below this is a blue navigation bar with the text "Open Research Europe" and a search bar. The navigation bar also contains links for "Browse", "Gateways & Collections", "How to Publish", "About", "Resource Hub", and "Blog", along with a "Sign in" button. The main content area features a section titled "Rapid & Transparent Publishing" with a description: "Fast publication and open peer review for research stemming from Horizon 2020, Horizon Europe and Euratom funding across all subject areas." Below this is a blue button labeled "Submit your research". On the right side, it says "Powered by FICCOResearch". At the bottom, there is a "Subject Areas" section with a "Browse all" link and six categories: "Agricultural and veterinary sciences", "Medical and health sciences", "Engineering and technology", "Natural sciences", "Humanities and the arts", and "Social sciences".

European Commission

Search

Search

Research and Innovation

Open Research Europe

Search

Browse Gateways & Collections How to Publish About Resource Hub Blog Sign in

Rapid & Transparent Publishing

Fast publication and open peer review for research stemming from Horizon 2020, Horizon Europe and Euratom funding across all subject areas.

Submit your research

Powered by FICCOResearch

Subject Areas | Browse all >

Agricultural and veterinary sciences
Medical and health sciences

Engineering and technology
Natural sciences

Humanities and the arts
Social sciences

Knowledge Valorisation Platform

To transform research results into products and solutions

- The Knowledge Valorisation Platform connects players in the EU with the common goal to transform the excellent research results and data we produce in Europe into sustainable products and solutions for the benefit of all - be it economic prosperity, environmental benefits, societal progress or improved policy making.
- The platform provides a space for stakeholders to share [best practices](#) and establish contacts, to exchange experiences and [co-design guidance](#), and to stay connected to EU developments in knowledge valorisation. The aim of the platform is to ultimately improve policies and enhance capacities and skills.
- [Read more about the EU's knowledge valorisation policy](#)

Best Practices

Flanders' twin policy and funding for knowledge valorisation



Entrepreneurial and social potential of Social Sciences and Humanities research



The REVALORISE+ initiative is an Erasmus+ Knowledge Alliance project
[Read more](#)

Open Spin-off Creation Model



The model consists of open procedures at many different levels and stages
[Read more](#)

Technology transfer from research hospitals



Research Hospitals and their Technology Transfer Offices as key players to strengthen the economic impact from collaborations with

Topics

- Any -

Target groups

- Any -

Scope

- Any -

Country

- Any -

Apply

https://ec.europa.eu/info/research-and-innovation/research-area/industrial-research-and-innovation/eu-valorisation-policy/knowledge-valorisation-platform_en

Horizon Standardisation Booster

Standardisation Support for Horizon Europe and H2020 Project

- **Contributing to standards** is often an objective of many R&I projects. However, the actual process to engage with Standardisation working groups, technical committees, focus groups can be complex to comprehend. This is where **HSbooster.eu** steps in.
- **HSbooster.eu is a 24-month European Commission initiative** that will provide the European Standardisation Booster. **The booster provides expert services to European projects** to help them to increase and valorise project results by contributing to the creation or revision of standards.
- HSbooster.eu will **provide consultancy services to guide and support beneficiaries and consortia of R&I projects to make sure they take the right strategic approach and contribute efficiently to the Standardisation process** and to make them active players in the development of Standards in the corresponding area or domain
- <https://hsbooster.eu/>

Horizon Standardisation Booster

Standardisation Support for Horizon Europe and H2020 Project

Through **five Open Calls** HSbooster.eu provides support services to ongoing and complete H2020 and Horizon Europe projects to support them to contribute to the creation of new standards or the revision of existing standards, and to also guide them in the use of existing standards.

The first open call runs from **21st June – 30th September 2022** covering a range of standardisation urgencies. All services are funded by the European Commission through the HSbooster.eu project, therefore at **no cost for the project applying**.

To make the application, you will need:

- Basic administrative information on the project (GA number, full name etc.)
- Information about the project objectives and those related to standardisation
- Details on why you are making the application and the goals you would like to achieve with the support of the booster services.



Open Calls for Horizon Europe and H2020 Projects

HSbooster.eu supports EU Research and Innovation projects to valorise results through standardisation and address urgencies identified in the EU Strategy on Standardisation.

If your project would like to contribute to the revision or creation of standards then our experts can help guide you in the right direction through EC-funded Booster Service.

- ✓ Meet standardisation experts
- ✓ Plan contributions to WGs
- ✓ Learn about the Standards landscape
- ✓ Improve your skillset and strategy

[Submit your application now →](#)