



Europa Media Trainings

Project Management Case Studies

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Day 3

Quality of a deliverable



Quality of a deliverable

- Close to M7 & deadline of a major Deliverable (D3.2)
- Why is this deliverable important? Several upcoming tasks will be based on this deliverable's results
- You (the Coordinator) requested the draft deliverable from the partner in charge 21 days before the official submission deadline (internal deadline)
- The partner in charge sends you the draft document – 6 pages & unacceptable quality
- Some emails, calls and diplomacy skills later, the partner did not accept your comments and refused to revise and extend the deliverable



How do you solve this issue as a coordinator?



**Changes to
initial plan**



Changes to initial plan

- You (the partner in charge) are responsible for organizing a co-creation workshop in M6
- You also know that, around the date of the workshop, there will be an important event relevant to your project
- It might make sense to postpone the workshop and have the two events around the same date
- The workshop however had another planned date, according to your proposal



What would you do? What is the process of discussing this matter and having changes approved?



Changing teams



Changing teams

- One of the beneficiaries in your Consortium is changing their team/person in charge of the project
- The organization in question would have to take care of a proper takeover of tasks and updates internally
- However, you can never really guarantee that the takeover was proper in reality...

 **What do you think about this? Would this affect in any way the project implementation?**



Communication efforts



Communication efforts

- Time for an EC review meeting...
- One of your reviewers is a communication expert and they were NOT 100% satisfied with your project's dissemination & communication activities and Key Performance Indicators (KPIs)
- They request you to review your dissemination & communication activities and increase your KPIs

 **How would you handle this? What would this mean from a project management perspective?**



A black clothespin is attached to a thin, dark string that runs diagonally across the frame. The clothespin is holding a white rectangular card. The card has the word "QUESTIONS?" written on it in a bold, orange, sans-serif font. The background is a plain, light-colored wall.

QUESTIONS?

Thank
you

for your attention

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