Europa Media Trainings webinar

Get it right!
The new proposal templates (Excellence and Implementation)

Speakers:
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Project Managers, Europa Media

14:00 – 16:00 CET // 5 April 2022

Welcome!

- 14:00– 15:30 | Presentation
- 15:30 – 16:00 | Q&A session

SPEAKERS (1)

Iasmina Cioroianu

- Let's connect on [LinkedIn]
- Follow me on [Twitter] as @jesuisiasmi
  (I'll follow back, promise)
- Questions? Send me an email at iasmina.cioroianu@europamedia.org

SPEAKERS (2)

Carolina Pascaru

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1

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2

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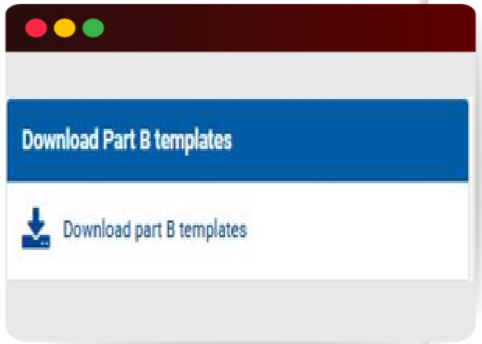
GET IN TOUCH

Part A

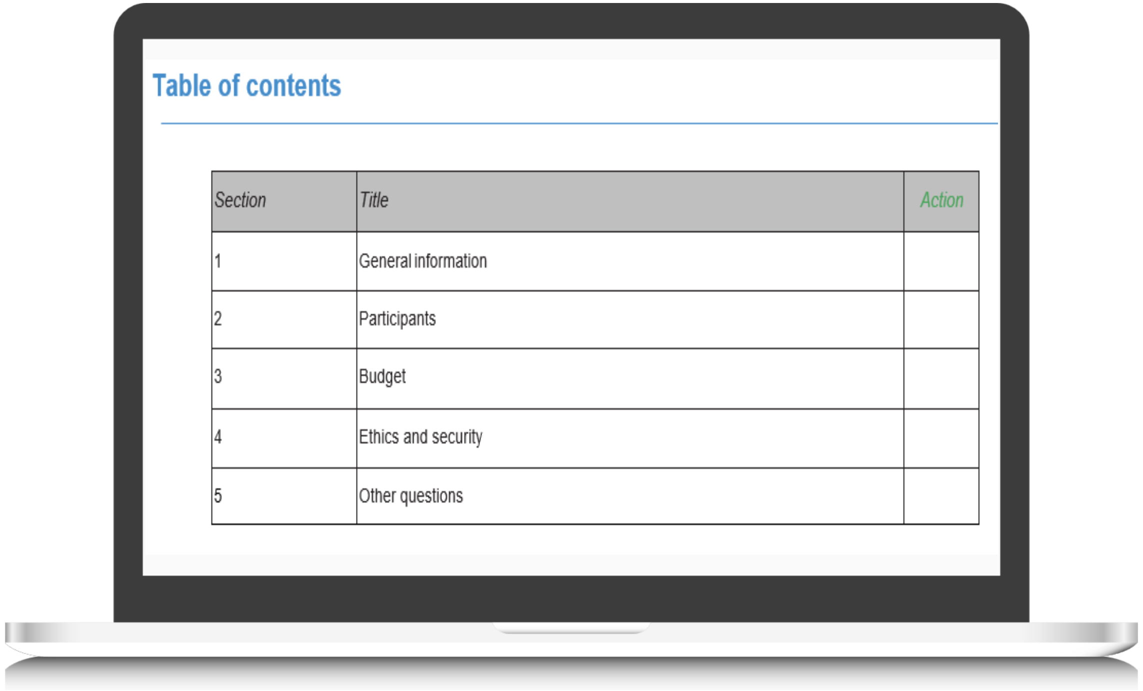
What does a proposal look like?

Always check the most updated standard proposal template for your call on the Portal!



Part A

1. General information
   - Abstract
   - Declarations
2. Participants
   - Administrative data
   - Researchers involved in the proposal
   - Role of participating organization in the project
   - Up to 5 relevant publications, dataset, goods, etc.
   - Up to 5 relevant projects or activities
   - Description of any significant infrastructure
   - Gender Equality Plan
3. Budget
4. Ethics and security
5. Other questions (if any)



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Section	Title	Action
1	General information	
2	Participants	
3	Budget	
4	Ethics and security	
5	Other questions	

Part A

2. Participants

- Administrative data
- Researchers involved in the proposal
- Role of participating organization in the project
- Up to 5 relevant publications, dataset, goods, etc.
- Up to 5 relevant projects or activities
- Description of any significant infrastructure
- Gender Equality Plan

Allocate adequate attention – ALL partners

Part A

2. Participants: researchers involved in the proposal

Researchers involved in the proposal

Include only the researchers involved in the proposal, (see below definition of 'researcher'). You do not need to include in the table the identity of other persons involved in the proposal who are not researchers.

'Researchers are professionals engaged in the conception or creation of new knowledge. They conduct research and improve or develop concepts, theories, models, techniques instrumentation, software or operational methods. (Frascati Manual 2015)'

Include also person in charge of the proposal if a researcher.

Title	First Name	Last Name	Gender	Nationality	E-mail	Career stage[1]	Role of researcher (in the project)	Reference Identifier	Type of identifier
			[Woman] [Man] [Non-binary]			[Category A – Top grade researcher] [Category B – Senior researcher] [Category C – Recognised researcher] [Category D – First stage researcher]	[Leading] [Team member]		[ORCID] [Researcher Id] [Other - specify]

[1] Career stages as defined in Frascati 2015 manual:
Category A – Top grade researcher: the single highest grade/post at which research is normally conducted. Example: 'Full professor' or 'Director of research'.
Category B – Senior researcher: Researchers working in positions not as senior as top position but more senior than newly qualified doctoral graduates (IsCED level 8). Examples: 'associate professor' or 'senior researcher' or 'principal investigator'.
Category C – Recognised researcher: the first grade/post into which a newly qualified doctoral graduate would normally be recruited. Examples: 'assistant professor', 'investigator' or 'post-doctoral fellow'.
Category D – First stage researcher: Either doctoral students at the IsCED level 8 who are engaged as researchers, or researchers working in posts that do not normally require a doctorate degree. Examples: 'PhD students' or 'junior researchers' (without a PhD).

Example, not to complete

Part A
2. Participants: Role in the project

Application Forms		
Proposal ID **XXXXXXXXX**	*Acronym* **XXXXXXX**	Participant short name: **XXXX**

Role of participating organisation in the project *Applicants may select more than one option.*		*Definitions*
Project management	☐	*Click if your organisation will do project management activities (i.e. assigning the tasks, reporting and interface with the EC). These tasks are normally carried out by the coordinator, but other participants can also contribute.*
Communication, dissemination and engagement	☐	*Click if your organisation will be in charge of communication, dissemination and engagement. This can be centralised by one partner or split across the partners.*
Provision of research and technology infrastructure	☐	*Click if your organisation is providing a research facility or research equipment.*
Co-definition of research and market needs	☐	*Click if your organisation will be involved in the co-defining the research and market needs. Usually it is a company that intends to later use the research results, or a NGO that will use the solution. This will help the project further tailor its results to respond to specific needs of the end user.*
Civil society representative	☐	*Click if your organisation belongs to civil society (NGO, association, organisation, consumer group, community group, charity, etc.).*
Policy maker or regulator, incl. standardisation body	☐	*Click if your organisation is a policy maker (local, regional, national, European level), regulator or a standardisation body.*
Research performer	☐	*Click if your organisation is in charge of performing the research during the project.*
Technology developer	☐	*Click if your organisation is in charge of developing the technology during or after the project.*
Testing/validation of approaches and ideas	☐	*Click if your organisation is in charge of testing/validating the approach and ideas.*
Prototyping and demonstration	☐	*Click if your organisation is in charge of developing the prototypes and performing demonstrations.*
IPR management incl. technology transfer	☐	*Click if your organisation is in charge of IPR management including technology transfer at the end of the grant.*
Public procurer of results	☐	*Click if your organisation (public authority, hospital, university, local government, etc) will be using the results afterwards.*
Private buyer of results	☐	*Click if your organisation (from the private sector) will be using the results afterwards.*
Finance provider (public or private)	☐	*Click if your organisation will be providing the financing for the exploitation during or after the end of the project.*
Education and training	☐	*Click if your organisation is in charge of educating and training researchers.*
Contributions from the social sciences or/and the humanities	☐	*Click if your organisation is in charge of contributing to the social sciences or/and the humanities dimension to the research projec.t*
Other Specify (50 character limit):	☐	

Part A

2. Participants: up to 5 publications, datasets, software, goods, etc.

List of up to 5 publications, widely-used datasets, software, goods, services, or any other achievements relevant to the call content.

Type of achievement	Short description
[Publication] [Dataset] [Software] [Good] [Service] [Other achievement]	Key elements of the achievement, including a short qualitative assessment of its impact and (where available) its digital object identifier (DOI) or other type of persistent identifier (PID). Publications, in particular journal articles, are expected to be open access. Datasets are expected to be FAIR and 'as open as possible, as closed as necessary'.

Part A

2. Participants: relevant projects and significant infrastructure

- Up to 5 relevant projects (including projects funded under other programmes)
- Significant infrastructure:
  - Testing site
  - Software
  - IT capacity

List of up to 5 most relevant previous projects or activities, connected to the subject of this proposal

Name of Project or Activity	Short description

Description of any significant infrastructure and/or any major items of technical equipment, relevant to the proposed work

Name of infrastructure or equipment	Short description

Part A

2. Participants: Gender Equality Plan

Gender equality plan

Having a gender equality plan is an eligibility criterion for Public bodies, Higher education establishments and Research organisations from Member States and Associated Countries. Be aware that if the proposal is selected, having a Gender Equality Plan will be necessary before the grant agreement signature (applicable on calls with deadlines in 2022 and beyond).

Does the organisation have a Gender Equality Plan (GEP) covering the elements listed below? ○ Yes ○ No

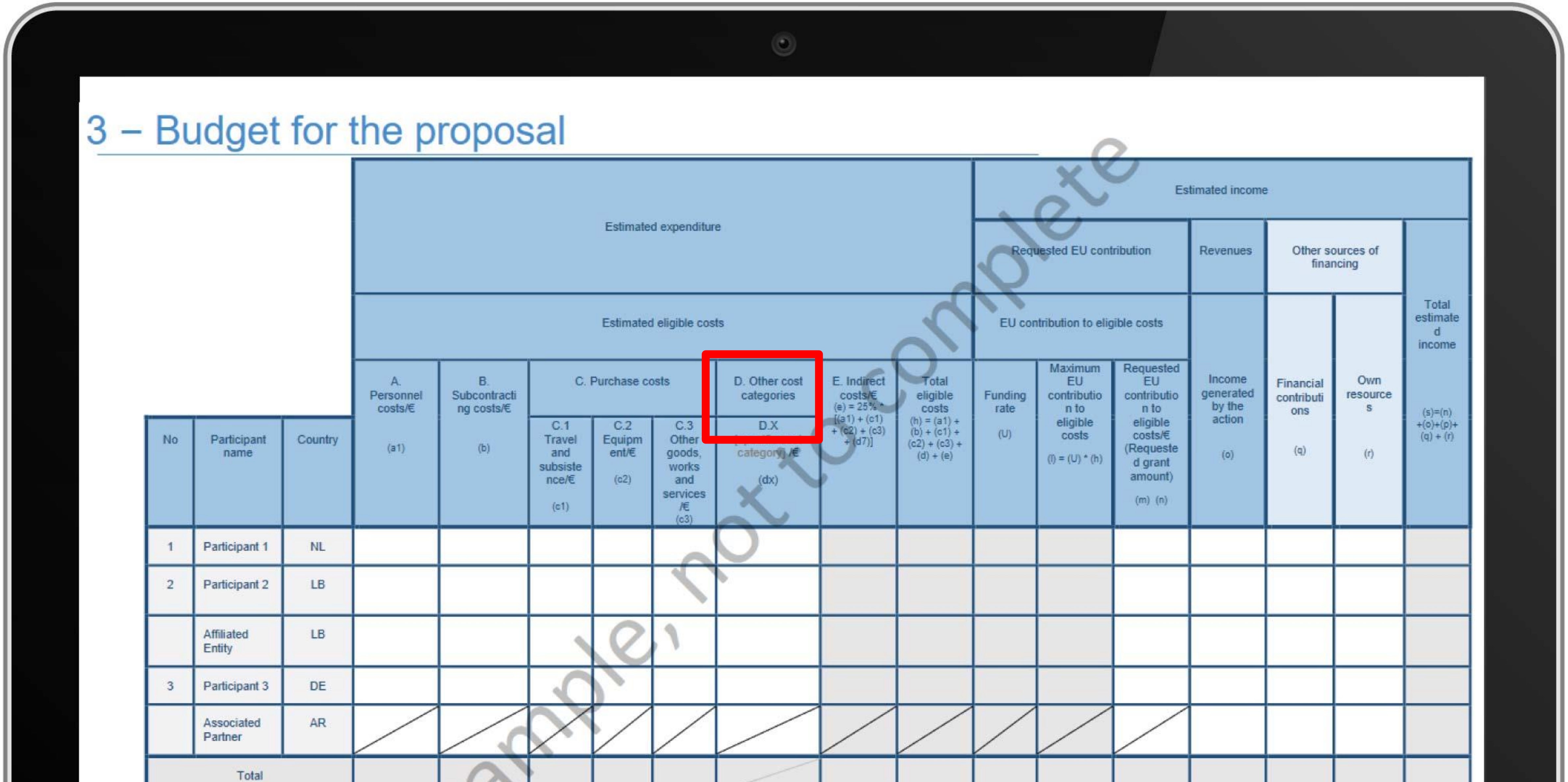
Minimum process-related requirements (building blocks) for a GEP

- **Publication:** formal document published on the institution's website and signed by the top management
- **Dedicated resources:** commitment of human resources and gender expertise to implement it.
- **Data collection and monitoring:** sex/gender disaggregated data on personnel (and students for establishments concerned) and annual reporting based on indicators.
- **Training:** Awareness raising/trainings on gender equality and unconscious gender biases for staff and decision-makers.

Content-wise, recommended areas to be **covered** and addressed via concrete measures and targets are:

- work-life balance and organisational culture;
- gender balance in leadership and decision-making;
- gender equality in recruitment and career progression;
- integration of the gender dimension into research and teaching content;
- measures against gender-based violence including sexual harassment.

3. Budget



3 – Budget for the proposal

			Estimated expenditure								Estimated income						
											Requested EU contribution			Revenues	Other sources of financing		
			Estimated eligible costs								EU contribution to eligible costs						Total estimated income
			A. Personnel costs/€	B. Subcontracting costs/€	C. Purchase costs			D. Other cost categories	E. Indirect costs/€ (e) = 25% * [(a1) + (c1) + (c2) + (c3) + (d7)]	Total eligible costs (h) = (a1) + (b) + (c1) + (c2) + (c3) + (d) + (e)	Funding rate	Maximum EU contribution to eligible costs	Requested EU contribution to eligible costs/€ (Requested grant amount)	Income generated by the action	Financial contributions	Own resources	
No	Participant name	Country	(a1)	(b)	C.1 Travel and subsistence/€ (c1)	C.2 Equipment/€ (c2)	C.3 Other goods, works and services /€ (c3)	D.X [...] category] /€ (dx)			(U)	(l) = (U) * (h)	(m) (n)	(o)	(q)	(r)	(s)=(n) +(o)+(p)+ (q) + (r)
1	Participant 1	NL															
2	Participant 2	LB															
	Affiliated Entity	LB															
3	Participant 3	DE															
	Associated Partner	AR															
	Total																

			Estimated project expenditure									
			Estimated eligible costs									
			D. Other cost categories									
No	Participant name	Country	D.1 Financial support to third parties (Actual costs) (d1)	D.2 Internally invoiced goods and services (Unit costs - usual accounting practices) (d2)	[D.3 Transnational access to research infrastructures (Unit costs) (d3)]	[D.4 Virtual access to research infrastructures (Unit costs) (d4)]	[D.5 PCP/PPI procurement costs (Actual costs) (d5)]	[D.6 Euratom Cofund staff mobility costs (Unit costs) (d6)]	[D.7 ERC additional funding (Actual costs) (d7)]	[D.8 ERC additional funding (subcontracting, FSTP and internally invoiced goods and services) (Actual costs) (d8)]		
1	Participant 1	NL										
2	Participant 2	LB										
	Affiliated Entity	LB										
3	Participant 3	DE										
	Associated Partner	AR										
Total												

4. Ethics

ETHICS SELF-ASSESSMENT

If you have entered any issues in the ethics issue table, you must perform an ethics self-assessment in accordance with the guidelines "How to Complete your Ethics Self-Assessment" and complete the table below.

Ethical dimension of the objectives, methodology and likely impact
Explain in detail the identified issues in relation to: – objectives of the activities (e.g. study of vulnerable populations, etc.) – methodology (e.g. clinical trials, involvement of children, protection of personal data, etc.) – the potential impact of the activities (e.g. environmental damage, stigmatisation of particular social groups, political or financial adverse consequences, misuse, etc.)
Compliance with ethical principles and relevant legislations
Describe how the issue(s) identified in the ethics issues table above will be addressed in order to adhere to the ethical principles and what will be done to ensure that the activities are compliant with the EU/national legal and ethical requirements of the country or countries where the tasks are to be carried out. It is reminded that for **activities performed in a non-EU**

to complete

Part B

Part B

THREE KEY SECTIONS:

1. Excellence (19p)
2. Impact (9p)
3. Implementation (17p)

THREE MORE (OPTIONAL) SECTIONS:

1. **Financial support to third parties**
2. **Clinical trials**
3. **Calls flagged as security sensitive**

No more section 4 and 5 under Part B

- No detailed description of the partners justifying capacity, expertise and experience
- BUT - ethical assessment still must be done

Guidance for ethics self-assessment:
https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/how-to-complete-your-ethics-self-assessment_en.pdf

EXCELLENCE

Excellence in RIA/IA

1.1 Objectives and Ambition (4p)

- Objectives
- Ambition
- R&I Maturity

1.2 Methodology (15p)

- Concept and Methodology
- Past and ongoing projects
- Inter-disciplinary approach
- Social Sciences and Humanities (SSH)
- Gender dimension
- Open Science practices

Objectives

Objectives: To be achieved within the project duration

They should:

- Respond to the question “What do we want to achieve?”
- Be in line with the work programme topic.

Utilise:

- Call introductions, information under “Destination”, topic description.
- Strategic background documents

Practically:

- Give a summary (background)
- List objectives – link them with the Call – refer to the planned work
- Give indicators (make objectives measurable and verifiable)
- Explain why & how these objectives will be achievable

1.1 Objectives..

The rationale and connection

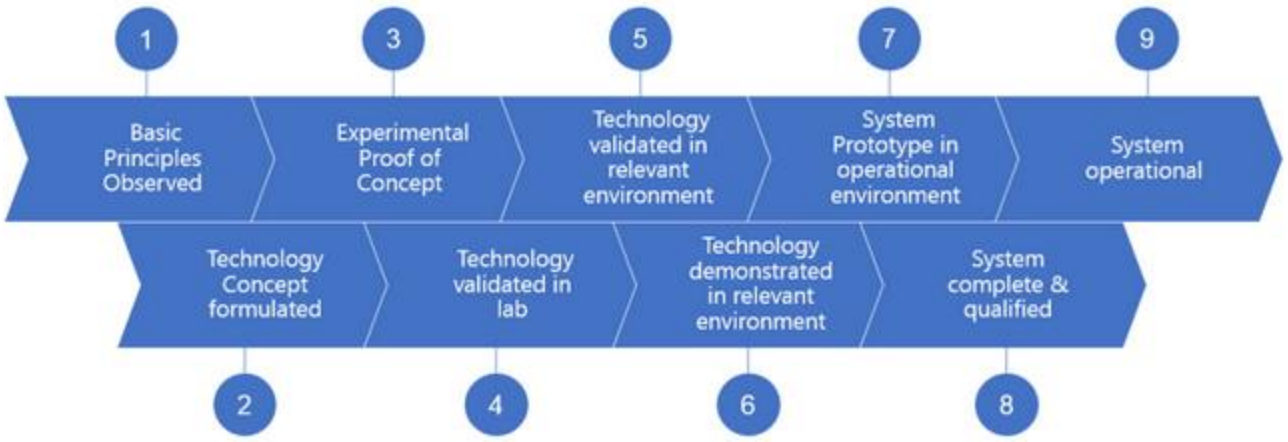
Specific Objective:	Measurable through	Achievable thanks to:
SO1 [TEXT]	5 publications and citations in high ranking journals	Consortium members' interdisciplinary expertise and innovative standardized approach and history of high impact publications.
SO2 [TEXT]	Documented TRL improvements (**TRL 8-9**)	Proved innovative potential and sound business models developed by experienced partners.
SO3 [TEXT]	Analysis and mapping of **300** qualification schemes of energy operators in **10** EU countries	Consortium members expertise and excellent research infrastructures, technical platforms and access to data thanks to widespread geographical coverage.

1.1 ..and Ambition

- „Describe how your project goes beyond the state-of-the-art, and the extent the proposed work is ambitious. Indicate any exceptional ground-breaking R&I, novel concepts and approaches, new products, services or business and organisational models. Where relevant, illustrate the advance by referring to products and services already available on the market. Refer to any patent or publication search carried out.„

- „Describe where the proposed work is positioned in terms of R&I maturity (i.e. where it is situated in the spectrum from 'idea to application', or from 'lab to market'). Where applicable, provide an indication of the Technology Readiness Level, if possible distinguishing the start and by the end of the project. Please bear in mind that advances beyond the state of the art must be interpreted in the light of the positioning of the project. Expectations will not be the same for RIAs at lower TRL, compared with Innovation Actions at high TRLs."

TRL vs SRL



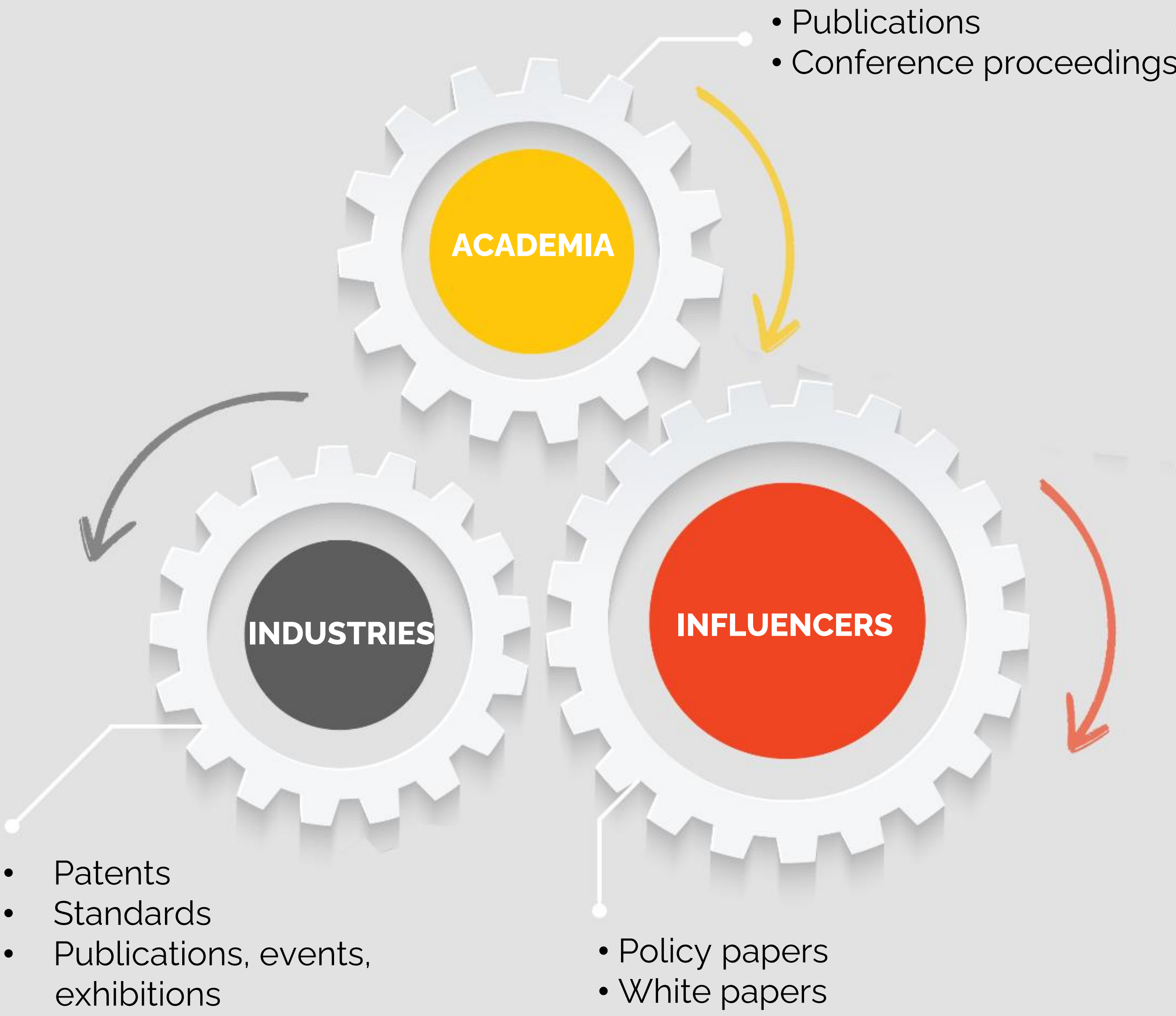
Justify:

- Market data/policy data
- Stakeholder interviews
- Previous reports, studies, projects
- Technological landscape – Search on patents and standards
- Societal landscape
- Needs assessment

Check out the New Horizon thinking tool for specific solutions here

SRL 1 – identifying problem and identifying societal readiness
SRL 2 – formulation of problem, proposed solution(s) and potential impact, expected societal readiness; identifying relevant stakeholders for the project.
SRL 3 – initial testing of proposed solution(s) together with relevant stakeholders
SRL 4 – problem validated through pilot testing in relevant environment to substantiate proposed impact and societal readiness
SRL 5 – proposed solution(s) validated, now by relevant stakeholders in the area
SRL 6 – solution(s) demonstrated in relevant environment and in co-operation with relevant stakeholders to gain initial feedback on potential impact
SRL 7 – refinement of project and/or solution and, if needed, retesting in relevant environment with relevant stakeholders
SRL 8 – proposed solution(s) as well as a plan for societal adaptation complete and qualified
SRL 9 – actual project solution(s) proven in relevant environment

- Show the **current state of the art** and the **advance beyond** it (qualitatively and quantitatively);
- Describe the **innovation potential**: novel approach, new product, new service, technology, new business model, market opportunities;
- Provide a **clear baseline** with numbers, statistics;
- **Breakthrough innovation** vs. application of something new **within a new framework**
- **Refer to TRLs whenever possible to show your position**
- Think within the work plan, outputs, research areas, methodologies – be **ambitious but realistic**!



EM TRAININGS

1.2 Methodology

- Tell your story to the evaluator
- Coordinator's role and input from partners are crucial
- Iterative approach to writing

How?

- Start with a catchy problem
- Conceptualize under logical sub-sections
- Include tables, graphs, images visualizing the concepts and your methodological approach (bear in mind page limitations!)
- Highlight text, provide summaries in text boxes

Include:

- Relevant national or international past and ongoing projects highlighting how links will be established (1p)
- Inter-disciplinary approach: highlight the cross work (0.5p)
- Incorporate Social Sciences and Humanities (SSH) (0.5p)
- Gender dimension in R&I (0.5p)

Include how the project methodology complies with the EU Taxonomy Regulation

Check out **ShapeID** to see how to consider interdisciplinarity in your proposal here

For SSH, check out SSH Impact and Net4Society for guidelines and factsheets

Gender dimension in research and innovation

Within 1.2, describe the gender issues in your field, unless explicitly excluded by the work programme topic.

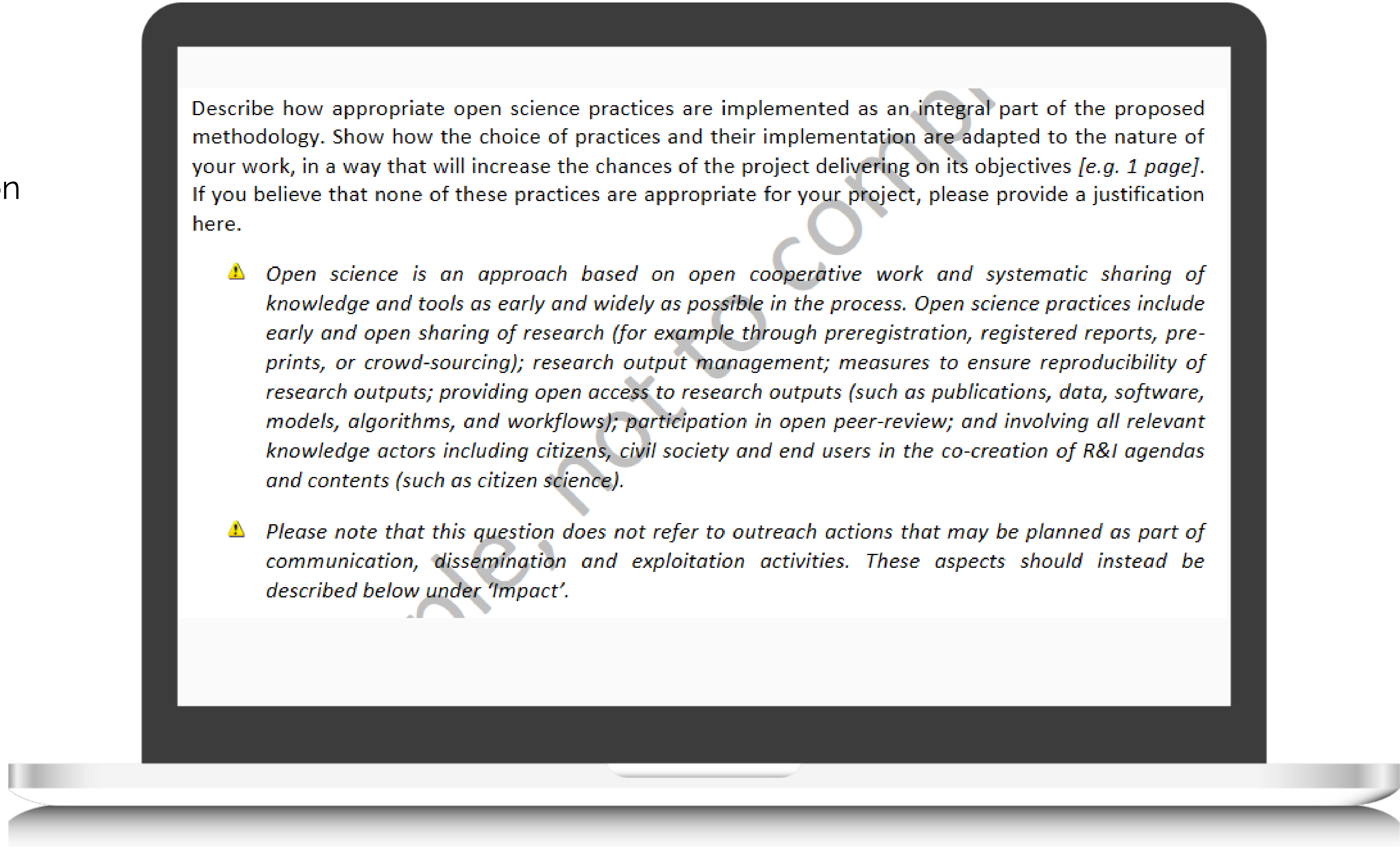
Depending on your workplan, address gender issues with your tasks:

- Include gender analysis within the research;
- Produce policy recommendations and suggestions for future research activities;
- Keep an eye on gender aspects when organizing events, workshops, trainings.

Here are some useful sources and tips on how to address gender in R&I: Gendered Innovations, Charter equality, Yellow Window, GE Academy

Open Science

- **Open science** practices will be mainstreamed as the new *modus operandi* for EU research and innovation
- FAIR Principles and consolidation of European Open Science Cloud
- Better quality and productivity of research
- Faster uptake of innovation
- Engaging citizens and end-users in the co-creation
- RRI
- Clustering and packaging results
- Knowledge exchange and transfer across sectors



Describe how appropriate open science practices are implemented as an integral part of the proposed methodology. Show how the choice of practices and their implementation are adapted to the nature of your work, in a way that will increase the chances of the project delivering on its objectives *[e.g. 1 page]*. If you believe that none of these practices are appropriate for your project, please provide a justification here.

- *Open science is an approach based on open cooperative work and systematic sharing of knowledge and tools as early and widely as possible in the process. Open science practices include early and open sharing of research (for example through preregistration, registered reports, pre-prints, or crowd-sourcing); research output management; measures to ensure reproducibility of research outputs; providing open access to research outputs (such as publications, data, software, models, algorithms, and workflows); participation in open peer-review; and involving all relevant knowledge actors including citizens, civil society and end users in the co-creation of R&I agendas and contents (such as citizen science).*
- *Please note that this question does not refer to outreach actions that may be planned as part of communication, dissemination and exploitation activities. These aspects should instead be described below under 'Impact'.*

Check cross-cutting issues in the call topic

Useful sources on Open Science and RRI: [FOSTER Open Science], [OPENAire], [RRI Tools], [Fit4RRI]

Open Innovation and Open to the World

Within 1.2, describe the methodology for collaboration with stakeholders (co-creation) and highlight how that leads to open innovation.

- Discuss impact assessment with the partners
- Link Excellence with the Work Plan
- Link Ambition with Impact
- Consider international collaboration
- Engage with the public (Social Innovation)
- Get support from CSOs and NGOs

Data Management

- Discuss: are you going to collect/generate data?
- How are you going to manage it?
- It may be useful to refer to your Ethics section
- Open Access to Research Data – Compulsory!
- Data Management Plan (M6) - template

Follow the FAIR principle (findable, accessible, interoperable and reusable)

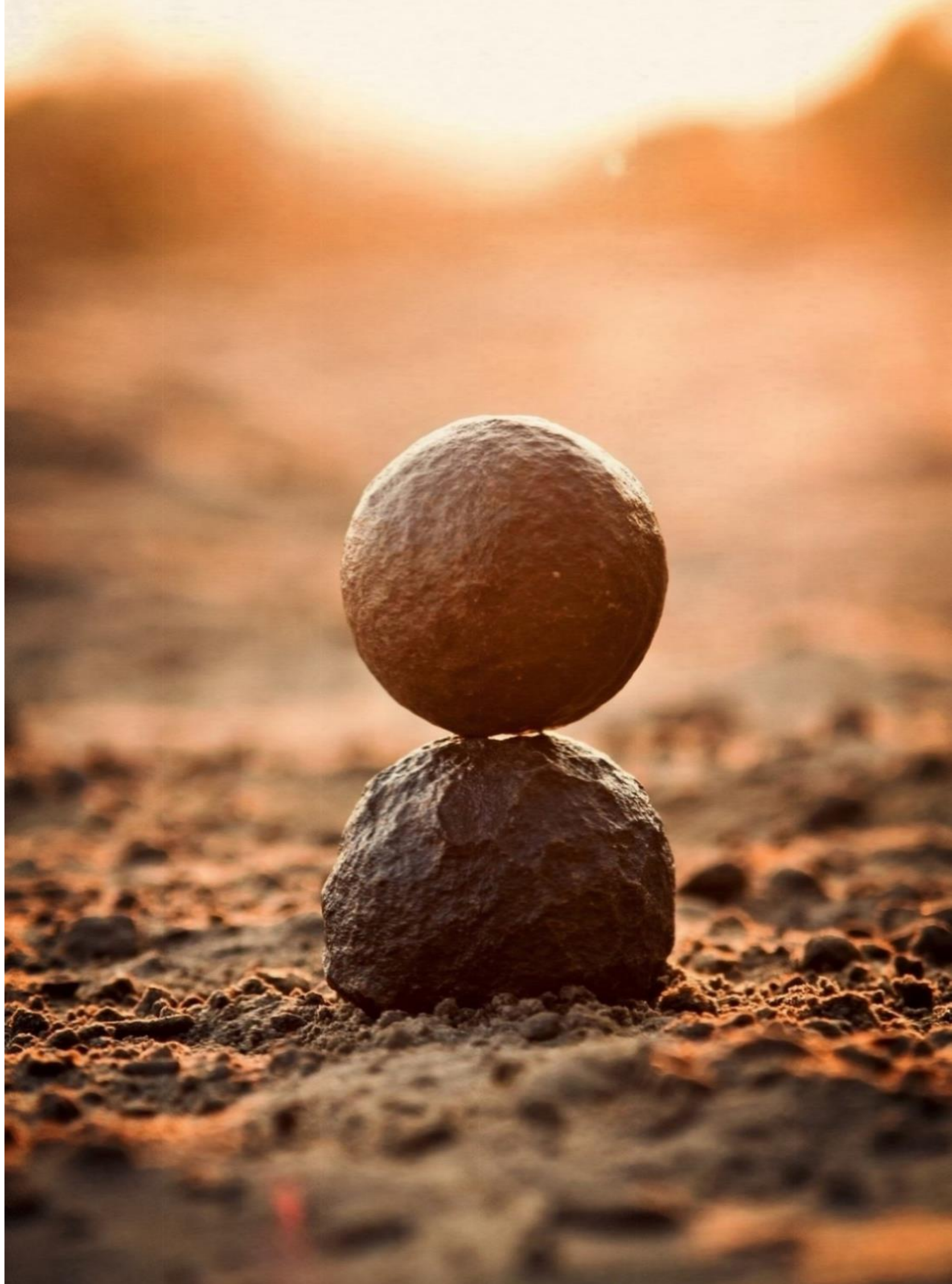
Excellence in CSA

1.1 Objectives (2p)

- Objectives

1.2 Methodology (6p)

- Coordination and/or support measures and Methodology (4.5p)
- Open Science practices (1p)
- Data management (0.5p)



1.2 Coordination and/or support measures and methodology

- Describe and explain the coordination and/or support measures and the overall methodology, including the concepts, models and assumptions that underpin your work
- Explain how this will enable you to deliver your project's objectives
- Refer to any challenges you may have identified in the chosen methodology and how you intend to overcome them

Include how the project methodology complies with the EU Taxonomy Regulation

The evaluator's perspective

Answer the following questions..

1.1 Objectives and Ambition (4p)

- WHY?
- WHAT?
- WHO?

1.2 Methodology (15p)

- HOW?
- WHO?
- WHEN?
- WHERE?

IMPLEMENTATION

Quality and efficiency of the implementation

3.1 Work Plan and Resources (14p)

- Work Plan
- Resources to be committed
- Tables

3.2 Capacity of participants and Consortium as a whole (3p)

- Description of the Consortium
- Other countries and international organisations

3.1 Work plan and resources

Please provide the following:

- brief presentation of the overall structure of the work plan;
- timing of the different work packages and their components (Gantt chart or similar);
- graphical presentation of the components showing how they inter-relate (Pert chart or similar).
- detailed work description, i.e.:
  - o a list of work packages (table 3.1a);
  - o a description of each work package (table 3.1b);
  - o a list of deliverables (table 3.1c);

Give full details. Base your account on the logical structure of the project and the stages in which it is to be carried out. The number of work packages should be proportionate to the scale and complexity of the project. [...] You will be required to update the 'plan for the dissemination and exploitation of results including communication activities', and a 'data management plan', (this does not apply to topics where a plan was not required.) This should include a record of activities related to dissemination and exploitation that have been undertaken and those still planned.

- a list of milestones (table 3.1d);
- a list of critical risks, relating to project implementation, that the stated project's objectives may not be achieved. Detail any risk mitigation measures. You will be able to update the list of critical risks and mitigation measures as the project progresses (table 3.1e);

Work plan and resources

Work Package (WP)

Work package number	6
Work package title	Dissemination and exploitation
Objectives: To disseminate and exploit the study results to maximise project's visibility and impact.	
Description of work M5.1 Development of guideline committee including sponsoring academic societies M5.2 Conclusion of the MoUs M5.3 Systematic review of the literature M5.4 Development of the recommendations based on the methodology M5.5 Continuous update of the guideline on the yearly basis	
Deliverables D6.1 Submission for publication regarding the WP1 D6.2 Submission for publication regarding the WP2 D6.3 Submission for publication regarding the WP3 D6.4 Submission of the position statement publication regarding the WP3 D6.5 Submission of the position statement publication regarding the WP4 D6.6 Submission for publication of the paper-based guideline (WP5) D6.7 Yearly update of the guideline on the digital basis D6.8 Presentation of the research results D6.9 Conclusion of the partnership agreements regarding intellectual property D6.10 Publication of the open-access database D6.11 Patent application for the algorithm	

VS

Work package number	6
Work package title	Dissemination and Communication
Objectives: To maximise project's visibility, support WP7 in stakeholder engagement focusing on European actors, and increase literacy and awareness on the connection between biodiversity and human health in the general European public. Dissemination material will be promoting One Health/EcoHealth concepts, including useful interactive online information and educational tools for pandemics prevention, nature and biodiversity conservation. WP8 will ensure effective exploitation and long-term sustainability of the project's key results.	
Description of work Task 8.1 D&E&C Plan and Visual Identity (Task leader: EM; Contributors: xxxx) M1-M6 EM will first develop a plan to guide all the activities carried out by partners in the XXXX project. The plan will answer WHO (stakeholder groups) will receive WHAT (results), HOW (D&E&C formats and channels) and WHEN (implementation and time planner). Task 8.2 Materials and Tools (Task leader: EM) M1-M48 First the project branding (e.g. visual identity and elements) will be developed by EM in close cooperation with all. Several templates (in Word and PowerPoint) will be produced which partners will use for all project reports, deliverables, event agendas, presentations, etc. The BCOMING website will be developed by EM. Each of the three research testing sites will have a dedicated landing page on the main website explaining their activities. A communication kit will be prepared by EM, incorporating a variety of materials that partners can use to promote the project. This will include: a short video explaining the overall project concept, a project brochure, poster, roll-up banner, visuals, GIFs and mini videos for social media, and a standard PowerPoint presentation for use at events. Digital, environmentally friendly materials will have preference. Task 8.3 Joint actions towards target audiences (Task leader: EM, Contributors: all partners) M1-M48 A Dissemination and Communication Team (DCT) will be established, meeting online bimonthly. Partners will proactively carry out actions to disseminate the project results to quadruple helix stakeholders. 10+ scientific publications will be published in peer-reviewed journals and 20+ conference presentations and/or posters will be conducted. Dedicated dissemination events will be organised: a mid-term networking conference in cooperation with related projects and testing sites (if possible, will be held back-to-back with existing event like One Planet Summit; France-Africa Summit), a webinar series sharing the learnings from each of the testing sites, and a final multi-stakeholder event in Brussels. EM will carry out regular communication activities to raise awareness about the project and its results. This will include: joint actions with other projects and initiatives, a monthly series of interviews with partners and key stakeholders (mix of video and written content) focusing on different aspects of the project, a project e-newsletter, video animation of project, LinkedIn, Facebook and Twitter accounts, and periodic press releases and engagement with relevant media. Case studies will be prepared to share widely the learnings from the research work. These will be based around interviews and will result in a videos, factsheets. Exploiting results: This list of exploitable results will be validated through a series of internal online workshops organised for each of the Work Packages in cooperation with the IPEB experts. Within the workshops, partners will clarify whether each result will be disseminated or exploited, how they plan to disseminate/exploit the result and who the expected users are. Exploitation will be identifying additional communities, networks, NGOs, etc. that would be specifically interested in the key exploitable results and developing specific actions with these actors to promote the uptake of these results. Based on these workshops the preliminary Exploitation Plan (M6) will be updated by M18. The implementation of exploitation activities will be monitored by the IPEB with a final Exploitation Plan submitted in M30 by EM.	
Deliverables D1: Description D2: Description	

Work plan and resources
Staff effort table

Do the math!

	WP1	WP2	WP3	WP4	WP5	WP6	WP7	WP8	Total Person-Months per Participant
1 (Coordinator)	21.5	16.0	10.0	0	5.0	7.0	7.0	5.0	71.5
2	20.0	10.0	0	0	3.0	12.0	3.0	0	48.0
3	19.5	6.0	0	0	0	0	0	0	25.5
4	19.5	6.0	0	0	0	0	0	0	25.5
5	0	45.0	0	0	0	3.0	0	0	48.0
6	0	0	0	18.0	3.0	0	0	0	21.0
7	0	8.0	0	0	0	0	3.0	0	11.0
8	0	0	19.0	0	13.0	0	0	0	32.0
9	0	0	0	0	16.0	0	0	0	16.0
10	0	8.0	0	0	0	0	0	0	8.0
11	0	0	0	0	30.0	8.0	0	0	38.0
12	0	43.0	0	0	0	5.0	0	0	48.0
13	0	0	5.0	0	0	0	0	0	5.0
14	0	0	0	4.0	3.0	0	0	0	7.0
15	0	4.0	0	0	0	0	0	0	4.0
16	0	4.0	0	0	0	0	0	0	4.0
Total Person Months	80.5	142.0	34.0	22.0	73.0	35.0	13.0	5.0	404.5

Major cost items

TRAININGS

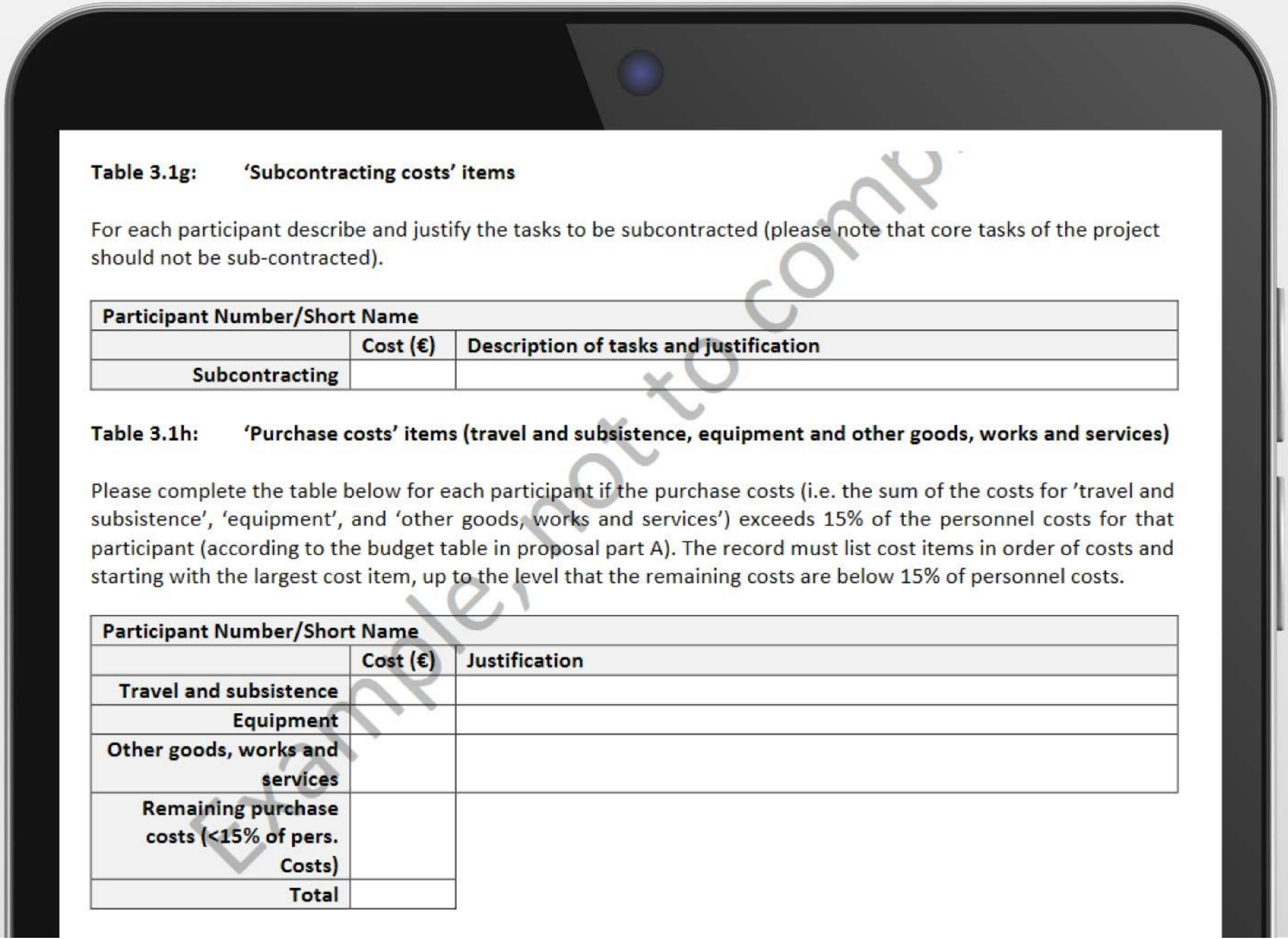


Table 3.1g: **'Subcontracting costs' items**

For each participant describe and justify the tasks to be subcontracted (please note that core tasks of the project should not be sub-contracted).

Participant Number/Short Name		
	Cost (€)	**Description of tasks and justification**
Subcontracting		

Table 3.1h: **'Purchase costs' items (travel and subsistence, equipment and other goods, works and services)**

Please complete the table below for each participant if the purchase costs (i.e. the sum of the costs for 'travel and subsistence', 'equipment', and 'other goods, works and services') exceeds 15% of the personnel costs for that participant (according to the budget table in proposal part A). The record must list cost items in order of costs and starting with the largest cost item, up to the level that the remaining costs are below 15% of personnel costs.

Participant Number/Short Name		
	Cost (€)	**Justification**
Travel and subsistence		
Equipment		
Other goods, works and services		
Remaining purchase costs (<15% of pers. Costs)		
Total		

- Analysis (and justification) of the budget
- More detailed breakdowns may be expected – number of meetings, number of personnel, number of trips, and so on.
- Remember that the costs need to be 'justified', and therefore explained clearly.

3.2 Capacity of participants and consortium as a whole

(3p)

Describe the consortium. How does it match the project's objectives, and bring together the necessary disciplinary and inter-disciplinary knowledge. Show how this includes expertise in social sciences and humanities, open science practices, and gender aspects of R&I, as appropriate. Include in the description affiliated entities and associated partners, if any.

- Show how the partners will have access to critical infrastructure needed to carry out the project activities.
- Describe how the members complement one another (and cover the value chain, where appropriate). In what way does each of them contribute to the project? Show that each has a valid role, and adequate resources in the project to fulfil that role.

If applicable, describe the industrial/commercial involvement in the project to ensure exploitation of the results and explain why this is consistent with and will help to achieve the specific measures which are proposed for exploitation of the results of the project (see section 2.2).

Other countries and international organisations: If one or more of the participants requesting EU funding is based in a country or is an international organisation that is not automatically eligible for such funding (entities from Member States of the EU, from Associated Countries and from one of the countries in the exhaustive list included in the Work Programme General Annexes B are automatically eligible for EU funding), explain why the participation of the entity in question is essential to successfully carry out the project.

NEW!

3.2 Capacity of participants and consortium as a whole

- Demonstrate clearly how the partners collectively cover all of the required skills and expertise – Provide a matrix!
- Highlight complementarity in terms of geographical coverage (e.g. provide a map) and institution types
- Refer to partners' cooperation history, if applicable
- Innovation Managers, IPR, gender or ethics experts to be mentioned here
- Other countries and international organizations' involvement

EVALUATION

Evaluation criteria

RIA and IA

Excellence	Impact	Implementation
• Clarity and pertinence of the project's objectives; and the extent to which the proposed work is ambitious, and goes beyond the state-of-the-art. • Soundness of the proposed *[for first stage: overall]* methodology, including the underlying concepts, models, assumptions, inter-disciplinary approaches, appropriate consideration of the gender dimension in research and innovation content, and the quality and appropriateness of open science practices including engagement of citizens, civil society and end users, and, research data management.	• Credibility of the pathways to achieve the expected outcomes and impacts specified in the work programme, and the likely scale and significance of the contributions due to the project. • Suitability and quality of the measures to maximise expected outcomes and impacts, as set out in the dissemination and exploitation plan, including communication activities.	• Quality and effectiveness of the work plan, assessment of risks, and appropriateness of the effort assigned to work packages, and the resources overall. • Capacity and role of each participant, and extent to which the consortium as a whole brings together the necessary expertise.

Standard Evaluation Form RIA/IA

Evaluation criteria

CSA

Excellence	Impact	Implementation
• Clarity and pertinence of the project's objectives; and the extent to which the proposed work is ambitious, and goes beyond the state-of-the-art. • Quality of the proposed coordination and/or support measures, including soundness of methodology	• Credibility of the pathways to achieve the expected outcomes and impacts specified in the work programme, and the likely scale and significance of the contributions due to the project. • Suitability and quality of the measures to maximise expected outcomes and impacts, as set out in the dissemination and exploitation plan, including communication activities.	• Quality and effectiveness of the work plan, assessment of risks, and appropriateness of the effort assigned to work packages, and the resources overall. • Capacity and role of each participant, and extent to which the consortium as a whole brings together the necessary expertise.

Standard Evaluation Form CSA

EVALUATION: EXCELLENCE

Evaluating the excellence criterion (1/2)

Assess the project's objectives:

- Are they clear and pertinent to the topic?
- Are they measurable and verifiable?
- Are they realistically achievable?
- Is the proposed work ambitious and goes beyond the state-of-the-art?
- Does the proposal include ground-breaking R&I, novel concepts and approaches, new products, services or business and organisational models?
- Is the R&I maturity of the proposed work in line with the topic description?

Please bear in mind that advances beyond the state of the art must be interpreted in the light of the positioning of the project. For example, expectations will not be the same for RIAs at lower TRL, compared with Innovation Actions at high TRLs.

Evaluating the excellence criterion (2/2)

Assess the scientific methodology:

- Is the scientific methodology (i.e. the concepts, models and assumptions that underpin the work) clear and sound? Is it in compliance with the ‘do no significant harm approach’?
- Is it clear how expertise and methods from different disciplines will be brought together and integrated in pursuit of the objectives? if applicants justify that an inter-disciplinary approach is unnecessary, is it credible?
- Has the gender dimension in research and innovation content been properly taken into account?
- Are open science practices implemented as an integral part of the proposed methodology?
- Is the research data management properly addressed?
- For topics indicating the need for the integration of social sciences and humanities, is the role of these disciplines properly addressed?

How would you score?

3,5

The overall aim of the proposal is to promote innovative, environmentally friendly, socially acceptable and non-invasive mineral exploration methods, which is positive as it would contribute to an improved acceptance of mineral exploration and extraction.
A shortcoming is that the details on how this project will facilitate the transition to a low carbon economy are not sufficientlv elaborated.
The methodology is ambitious and goes beyond the state-of-the-art, proposing technological development of: a

The objective is to integrate all data in multi-dimensional dataset.
A shortcoming is that the methods that will be employed for the proposed mapping are insufficiently described; for example, with regard to

Moreover it is insufficiently described how the methodological approach of mineral s
Another shortcoming is that the methods that will be used to implement the results, t
poorly explained.

There is a precise and well-described gender dimension strategy, especially considering public sentiment issues, in the research plan.

The open science and data management practices are well described and sharing practices are of good quality.

Clear, justified ambition

- *“However, the ambition of the objectives is not clear. The proposal does not give enough information on the TRL status of the different technologies (starting and arriving TRLs). In particular, …”*
- *“The proposal does not provide enough references to support the claimed state of the art nor enough information on preliminary results and maturity of the proposed methods”*

Gender dimension in R&I content

Gender dimension is only briefly addressed with an insufficient consideration of gender dimension in research and innovation content.

- *In today's e ... dressing gender inequality. ... ject teams is not only jus ... s, but good for men and s ... s for the system-wic ...*
- *Addressing ... ur project team. This means ... Not only is the overall ger ... e diversity is across disc ... a low diversity, it does not m ... dependency upon speci ... insight and providing transparency does allow the team to reflect on processes to stimulate greater diversity towards the end of the project, and possible follow-up projects. This means that our project team will strive for gender balance. In our output we wish to be active in profiling and recognizing women within the industry as a source of inspiration to others, and to share their stories, successes and showcasing key skills, along with other attributes that women in technical disciplines and leadership positions bring.*

Open science practices

Open Science practices are poorly addressed without adequate procedures for early and open sharing of research, management & reproducibility of research outputs. FAIR is mentioned without specifying the types of data and how to ensure FAIR.

ACRONYM will ... e
highest extent ad ... hnological
development in n
publication of ge ... at,
project partners v ... l
development will
green design find ... ness
models, and gene ... y
throughout the pr
for achieving its ...
making open information about the project available also after the project time. Also, all relevant knowledge actors will be invited to the intermediate and final project events. The information about research outputs will be either published or used for patents. Open results that can be of importance for validating project conclusions will be made accessible through the project webpage. In cases of public emergency, if requested, immediate access to all research outputs under open licenses or fair and reasonable conditions will be given.

EVALUATION: IMPLEMENTATION

Evaluating the Quality of implementation (1/2)

Assess the proposed work plan, and the effort and resources:

- Is the work plan of good quality and effective?
- Does it include quantified information so that progress can be monitored?
- Does it follow a logic structure (for example regarding the timing of work packages)?
- Are the resources allocated to the work packages in line with their objectives and deliverables?
- Are critical risks, relating to project implementation, identified and proper risk mitigation measures proposed?

Do not penalize applicants that did not provide detailed breakdown of costs as they are not required.
Exception: In the case of lumps sums, there is a requirement of a detailed budget table.

Evaluating the Quality of implementation (2/2)

Assess the quality of participants and the consortium as a whole:
(Note that important information on role of individual participants and previous experience is included in part A of proposal)

- Does the consortium match the project's objectives, and bring together the necessary disciplinary and inter-disciplinary knowledge.
- Does the consortium include expertise in open science practices, and gender aspects of R&I, as appropriate?
- For topics flagged as SSH relevant, does the consortium include expertise in social sciences and humanities?
- Do the partners have access to critical infrastructure needed to carry out the project activities?
- Are the participants complementing one another (and cover the value chain, where appropriate)
- In what way does each of them contribute to the project? Does each of them have a valid role, and adequate resources in the project to fulfil that role (so they have sufficient operational capacity)?
- Is there industrial/commercial involvement in the project to ensure exploitation of the results?

Participants' previous publications, in particular journal articles, are expected to be open access and existing datasets FAIR and 'as open as possible, as closed as necessary'. Evaluate positively if this is sufficiently addressed.

5 WPs and max 15 deliverables??

- *There is a very long list of deliverables, well-balanced over the project timeline which should allow to assess the progress of the project. (7WPs, more than 25 deliverables – 36 months)*
- *The number, type and timing of deliverables are for the most part appropriate, but in relation to the technical WPs they are insufficient to monitor the progress of the proposed work. (8WPs, 48 months, 23 deliverables, most work is done in WP3-WP6 – number of deliverables is 10)*

A note on risk assessment evaluation

- *Although the risks analysis provided is generally good, it lacks providing with sufficient details considering the large consortium involved. (20 partners - no managament risks were listed)*

Budget evaluated

- *There are minor issues in the resource allocation (for example travel costs that are not sufficiently explained, insufficient details are given on the depreciating value of expensive equipment).*
- *The estimation of costs and the distribution among the different tasks, cost types and partners are plausible. However, as the number of priority sectors to be included in the related work packages is not specified, the allocation of time and personnel resources for this work packages are not sufficiently justified.*

Expertise - PartA

- *All relevant disciplines along the value chain necessary to carry out the research activities and ensure appropriate implementation are very well identified. Integration of SSH is convincing.*
- *The consortium includes expertise in open science practices, but does not fully substantiate the expertise in gender dimension in R&I content.*
- *The consortium brings together an appropriate and well-reasoned mix of partners with complementary roles. However, it should be noted that researchers from many participants involved in the project were not submitted in the administrative form of Part A of the proposal.*
- *The partners have access to the critical infrastructure needed, although this is not entirely clear for the real pilots. This is a minor shortcoming.*
- *Some competences such as civil society representation, standardizations and or Life Cycle Sustainability Assessment methodology, are not sufficiently documented.*


QUESTIONS?

THANK YOU!

for your attention

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