LIFE Programme

Proposal Template

Administrative Forms (Part A)
Project Technical Description (Part B)

Technical Assistance
LIFE-TA-2020

Version 1.0
2 April 2020

Disclaimer

This document is aimed at informing applicants for EU funding. It serves only as an example. The actual web forms and templates provided in the Funding & Tenders Portal Electronic Submission System might differ from this example. Proposals (and annexes and supporting documents) must be prepared and submitted directly inside the Funding & Tenders Portal Electronic Submission System.

Please check our wiki for help on navigating the form.

LIFE

Call:
()

Topic:
Type of action:

Proposal number:

Proposal acronym:

Deadline Id:

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How to fill in the forms

The administrative forms must be filled in for each proposal using the templates available in the submission system. Some data fields in the administrative forms are pre-filled based on the previous steps in the submission wizard.

Read more

1 - General information

?

Section 1 provides basic data on the proposal. It can be filled in by contacts of the coordinator. Other participants may view this section only. Read-only parts are marked in blue.

Topic		Type of Action	
Call Identifier		Deadline Id	

Acronym

Subtopic

Proposal title

Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &

Duration in months

Add Remove

Free keywords

*Abstract**

?

The abstract should provide the reader with a clear understanding of the objectives of the proposal, how they will be achieved, and their relevance to the Work Programme. It should address in particular the following aspects: Objectives, activities, type and number of persons benefiting from the project, expected results, type and number of outputs to be produced. This summary will be used as the short description of the proposal in the evaluation process and may also be published if the project is selected. It must therefore be short and precise and should not contain confidential information. This part should be identical to the abstract provided in Part B.

Declarations

?

These declarations can be filled in by any coordinator contact(s). Failing to reply to question 1 will block the submission. Questions 2 are mandatory questions. In question 3 all replies have to be ticked in order to have a completed set of declarations.

1) The coordinator declares that the information contained in this proposal is correct and complete.	☐

2) The coordinator confirms:

- to have carried out the self-check of the financial capacity of the organisation (when applicable)* on https://ec.europa.eu/research/participants/portal/desktop/en/organisations/lfv.html. Where the result was "weak" or "insufficient", the coordinator confirms that the applicants are aware of the measures that may be imposed in accordance with the Call for proposals' documents; and	◯
- to have explicit consent of all partners - including the coordination organisation - on their participation and the content of this proposal.	◯

3) The coordinator confirms that:

- all partners in the proposal are fully eligible in accordance with the exclusion and eligibility criteria set out in the specific call for proposals; and	☐
- that no partners are in one of the situations reffered to Article 106(1) and Art 107, 108, 109 of the Regulation (EU,Euratom) NO 966/2012 of the European Parliament and of the Council of 25 October 2012 on financial rules applicable to the general budget of the Union.	☐
- all have the financial and operational capacity to carry out the proposed action; and in particular	☐
- have the professional resources, competences and qualifications required to complete the proposed action.	☐
If the proposal is to be retained for EU funding, the applicant organisation(s) will be required to present a formal declaration in this respect.	

* Participants requesting an EU contribution ≤ 60.000€ and participant(s) being public body/ies are exempt from financial capacity check.

Note:

For **multi-beneficiary applications**, the coordinator vouches for its own organization and that all other participants confirmed their participation and compliance with conditions set out in the call. If the proposal is retained for funding, each participant will be required to submit a formal declaration of honour confirming this.

False statements or incorrect information may lead to administrative sanctions under the Financial Regulation 2018/1046.

Personal data will be collected, used and processed in accordance with Regulation 2018/1725 and the **Funding & Tenders Portal privacy statement**.

Please be however aware that, to protect EU financial interests, your data may be transferred to other EU institutions and bodies and be registered in the EDES database. Data in the EDES database is also subject to Regulation 2018/1725 and the EDES privacy statement.

2 - Participants & contacts

#	Participant Legal Name	Country	Action
			Show

Table Of Contents | Validate Form | Save | Save&Close

Proposal ID	*Acronym*	*Short name*

2 - Administrative data of participating organisations

?

The section shows the administrative data of the participating organisation as registered and/or validated in the central registry of organisations of the European Commission, linked to the given PIC number. Data in blue is read-only, modification is not possible in the proposal forms. For more information on how to modify this information, please visit the H2020 online manual on the beneficiary register.

PIC	***Legal name***

Short name:

Address

Street

Town

Postcode

Country

Webpage

Specific Legal Statuses

?

Legal status of the participating organisation in the research and innovation programmes as registered and/or validated in the central registry of organisations of the European Commission. Read more about legal statuses.

Legal person ....

Public body ....

Non-profit ....

International organisation ....

International organisation of European interest ....

Secondary or Higher education establishment ....

Research organisation ....

Operating Grant ....

Industry (private for profit).................

Enterprise Data

?

The enterprise data of the organisation is taken from the Beneficiary Register. Changes to the self-declared or self-assessed SME data can be performed by the self-registrant or by the LEAR (Legal Entity Appointed Representative) in the Beneficiary Register.

Based on the below details from the Beneficiary Registry the organisation is (small- and medium-sized enterprise) for the call.

SME self-declared status...

SME self-assessment ....

SME validation sme..

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Proposal ID *Acronym* *Short name*

Department(s) carrying out the proposed work

Add a Department ?

The information serves mainly statistical purposes. For determining the eligibility of the proposal, the official address of the organisation is taken into account.

Remove This Department

Department name

☐ not applicable

☐ Same as proposing organisation's address

Street

Town

Postcode

Country

Dependencies with other proposal participants

?

Please indicate if there are dependencies with other participants of the proposal. Two participants (legal entities) are dependent on each other where there is a controlling relationship between them:

* A legal entity is under the same direct or indirect control as another legal entity;

or

* A legal entity directly or indirectly controls another legal entity;

or

* A legal entity is directly or indirectly controlled by another legal entity.

Control:

Legal entity A controls legal entity B if:

* A, directly or indirectly, holds more than 50% of the nominal value of the issued share capital or a majority of the voting rights of the shareholders or associates of B,

or

* A, directly or indirectly, holds in fact or in law the decision-making powers in B.

The following relationships between legal entities shall not in themselves be deemed to constitute controlling relationships:

(a) the same public investment corporation, institutional investor or venture-capital company has a direct or indirect holding of more than 50 % of the nominal value of the issued share capital or a majority of voting rights of the shareholders or associates;

(b) the legal entities concerned are owned or supervised by the same public body.

Character of dependence	***Participant***	Add
		Remove

Person in charge of the proposal

?

It is the main scientist or team leader in charge of the proposal for the participant. For participant number 1 (the coordinator), this will be the person the Commission/Agency will contact concerning this proposal (e.g. for additional information, invitation to hearings, sending of evaluation results, convocation to negotiations). The data in blue is read-only. Details (name, first name and e-mail) of Main Contact persons should be edited in Step 4.

The name and e-mail of contact persons are read-only in the administrative form, only additional details can be edited here. To give access rights and basic contact details of contact persons, please go back to Step 4 of the submission wizard and save the changes.

Title

Sex ◯ Male ◯ Female

First name

Last name

E-Mail

Position in org.

Department

☐ Same as organisation name

☐ Same as proposing organisation's address

Street

Town

Post code

Country

Website

Phone

Phone 2

Fax

Other contact persons

?

All contact persons of the participant are listed here based on the information given at Step 4. Data in blue is read-only.

First Name	***Last Name***	***E-mail***	***Phone***

3 - Budget for the proposal

?

This text is currently under review and will be updated in the coming days/weeks.
In the meantime, if you have any further questions, please don't hesitate to contact the IT Helpdesk via the Participant Portal

No	Participant	Country	(A) Direct personnel costs/€	(B) Other direct costs/€	(C) Direct costs of sub-contracting/€	(D) Direct costs of providing financial support/€	(E) Indirect Costs / € (=0.07(A+B+C+D))	(F) Total estimated eligible costs / € (=A+B+C+D+E)	(G) Maximum Reimburse-ment rate (%)	(I) Maximum Grant / € (=F*G)	(J) Requested Grant / €
	Total										

Validation result

Show Error

The red 'Show Error' button indicates an error due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will be blocked** unless that specific field is corrected!

Show Warning

The yellow 'Show Warning' button indicates a warning due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will not be blocked (**proposal will be submitted with the missing or incorrect value).

Section	Description

LIFE Programme

PROPOSAL (PART B)

Technical Assistance
LIFE-TA-2020

IMPORTANT NOTICE

Applications must be submitted via the Funding & Tenders Portal Submission Service before the call deadline.

Applicants must use this template for their applications (designed to highlight important aspects and facilitate the assessment against the evaluation criteria).

Character and **page limits**:

- page limit: 60 pages
- supporting documents can be provided as an annex and do not count towards the page limit
- minimum font size — Arial 8 points
- page size: A4
- margins (top, bottom, left and right): at least 15 mm (not including headers & footers).

Please abide by the formatting rules. They are not a target! Keep your text as concise as possible. Do not use hyperlinks to show information that is an essential part of your project.

⚠ If you attempt to upload an application that exceeds the specified limit, you will receive an automatic warning asking you to shorten and re-upload your application. After you have submitted it, any excess pages will be made invisible and thus disregarded by the evaluators.

⚠ **Please do NOT delete any instructions in the document. The overall page-limit has been raised to ensure equal treatment of applicants.**

COVER PAGE

Part B of the proposal must be filled out by the participants in WORD, assembled and uploaded as PDF in the PP Submission System. The template to use is available there.

PROJECT	
Project acronym:	[acronym]
Project title:	[title]
Coordinator contact:	[name NAME], [organisation name]

PARTICIPANTS

Please use the same numbering as in part A of the proposal form.
List beneficiaries and linked third parties.

Number	Role	Name	Short name	Country
1	COO			
2	BEN			
2.1	LTP			
3	BEN			
…				

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1. PROJECT SUMMARY

Project summary
Provide an overall description of your project (including context and overall objectives, planned activities and main achievements, and expected results and impacts (on target groups, change procedures, capacities, innovation etc)). This summary should give readers a clear idea of what your project is about. *It should be written as a stand-alone text to promote the project. It should be structured but descriptive; not merely provide lists of objectives, activities, beneficiaries and outputs.* ⚠ *Please use the same text here and in Part A (Abstract).* ***Note:*** *The summary must always be in English (even if the rest of your proposal is in another EU language (official EU languages are allowed).* *We may publish this summary for publication/dissemination purposes. Avoid any references to information that is not publicly accessible and do not include any confidential information or personal data (e.g. names and addresses).*
Insert text

2. CONTEXT & NEEDS ANALYSIS

Description of the planned Integrated Project
Describe the project context, the planned Integrated Project (including the plan or strategy, which will be targeted, and its status) and analyse the needs which will be addressed by the project.
Insert text

3. ACTIVITIES & WORK PACKAGES

3.1 Activities & work packages

WORK PACKAGES
This section concerns a detailed description of the project activities to achieve the objectives described in section 1. *Group your activities into work packages, i.e. sets of activities leading to a specific outcome. The grouping should be logical and guided by identifiable outputs.* *Projects will have a minimum of 2 work packages (work package 1 with the management and coordination activities and work package 2 with project activities).* *You can create as many work packages as needed by copying work package 2. For each work package, enter an objective (expected outcome), list the activities and milestones/outputs/outcomes and deliverables.* *Work package 1 is intended for all activities related to the general management and coordination of the project (meetings, coordination, project monitoring and evaluation, financial management, progress reports, etc) and all the activities which are cross-cutting and therefore difficult to assign to just one specific work package. Instead of splitting them across many work packages please enter and describe them in work package 1.* ⚠ *Enter each activity/milestone/output/outcome/deliverable only once (under one work package).*

Work package 1

Work package 1: Project management & coordination			
Ensure consistence with the detailed budget table (same WP number and name).			
Duration months:	M1 - end	**Lead beneficiary** (COO)**:**	
Objectives			
▪ Project management			
Description of the activities (what, how, where) *Present a concise overview of the work (planned tasks). Be specific, give a short name for each task and number them (the same list of tasks will have to be used for the division of work).*			

Task number (continuous numbering linked to WP)	Task name	Description
1.1		
1.2		

Milestones (outputs/outcomes) & deliverables

Milestones are control points in the project that help to chart progress. Deliverables are outputs which can be delivered to us (any format).

Limit the number of milestones and deliverables. Do not include minor sub-items or internal working papers.

Examples of outputs and deliverables for work package1:

Milestones — kick-off meetings, coordination meetings, steering committees

Deliverables — publications, leaflets, progress reports

***Note:** The description should include details on type (publication, e.g. flyer / brochure / working paper / article / press release / slides / CD; website/web-tool; etc.), format (e.g. printed and/or electronic, downloadable), the approximate number of pages and copies of a publication, language).*

Month 1 marks the start of the project, and all deadlines should relate to this starting date.

The labels used mean:

Public — fully open (e.g. web)

Confidential — restricted under the conditions of the grant agreement

Classified — EU-classified (EU-CONF, EU-RESTR, EU-SEC) under Commission Decision No [2015/444](2015/444)

Milestone number (continuous numbering not linked to WP)	Milestone name	Work package number	Lead beneficiary	Means of verification	Due date (month number)	Description
MS1		1				
MS2		1				

Deliverable number (continuous numbering linked to WP)	Deliverable name	Work package number	Lead beneficiary	Type	Dissemination level	Due date (month number)	Description (including format and language)
D1.1		1		*[*R — Document, report*] [*DEM — Demonstrator, pilot, prototype*] [*DEC — Websites, patent	*[*PU — Public] *[CO* — Confidential*] [EU_ RES* — Classified EU RESTRICTED*] [EU_*		

				filings, videos, etc] [DATA — data sets, microdata, etc] [ORDP — Open Research Data Pilot] [ETHICS] [OTHER]	*CONF* — Classified EU CONFIDENTIAL] [*EU_ SEC* — Classified EU SECRET]		
D1.2		1		[R — Document, report] [DEM — Demonstrator, pilot, prototype] [DEC — Websites, patent filings, videos, etc] [DATA — data sets, microdata, etc] [ORDP — Open Research Data Pilot] [ETHICS] [OTHER]	[PU — Public] [*CO* — Confidential] [*EU_ RES* — Classified EU RESTRICTED] [*EU_ CONF* — Classified EU CONFIDENTIAL] [*EU_ SEC* — Classified EU SECRET]		

Division of work

Show who is responsible for which tasks (coordinator (COO), beneficiaries (BEN), linked third parties (LTP)). Add information on in-kind contributions, associated partner organisations etc.). Use the list of tasks from above.

⚠ ***Note:*** *The coordinator remains fully responsible for the coordination tasks even if they are delegated to someone else. Moreover, coordinator tasks can normally not be subcontracted (see Model Grant Agreement).*

Task number (continuous numbering linked to WP)	Task name	Participant		With help of in-kind contribution/partner organisation (Yes/No and which)
		Name	Role (COO, BEN, LTP, OTHER)	
1.1				
1.2				

Estimated budget — Resources

Participant	Costs

	A. Personnel		B. Subcontracting	C. Financial support to third parties (not applicable)		D.1 Travel			D.1 Subsistence	D.2 Equipment	D.3 Other goods and services
[name]	X person months	X EUR	see section Subcontracting	N/A	N/A	X travels	X persons travelling	X EUR	X EUR	X EUR	X EUR
[name]	X person months	X EUR	see section Subcontracting	N/A	N/A				X EUR	X EUR	X EUR
See detailed budget table (annex 1).											

Costs for non-additional personnel

Participants which are public bodies have to comply with the 98% rule, which means that the personnel costs for 'non-additional' employees (or equivalent) are eligible only up to 98% of the participants' own contributions to the action.

Therefore, each public body participant is requested to provide the following information:

Participant (public entities only)	Amount of non-additional personnel cost	Amount of own contribution
[name]	X EUR	X EUR
[name]	X EUR	X EUR
Total	X EUR	X EUR

Subcontracting

Give details on subcontracted action tasks (if any) and explain the reasons why (as opposed to direct implementation by the participants).

***Note:** Subcontracting concerns the outsourcing of a part of the action to a party outside the consortium. It is not simply about purchasing goods or services. We normally expect that the consortium participants to have sufficient operational capacity to implement the project activities themselves. Sub-contracting should therefore be exceptional.*

Include only subcontracts that comply with the rules (i.e. best value for money and no conflict of interest; no subcontracting of key coordinator tasks; see Model Grant Agreement).

Subcontract number (continuous numbering linked to WP)	Subcontract name	Description (including task number to which it is linked)	Estimated costs (EUR)	Justification (why is subcontracting necessary?)	Best-value-for-money (how do you intend to ensure it?)
S1.1					
S1.2					

Work package 2

Work package 2: [Name]			
Ensure consistence with the detailed budget table (same WP number and name).			
Duration months:	MX - MX	**Lead beneficiary:**	
Objectives *List the specific objectives (from section 3.1) to which this work package is linked.*			
▪			
Description of the activities (what, how, where) *Present a concise overview of the work (planned tasks). Be specific, give a short name for each task and number them (the same list of tasks will have to be used for the division of work).*			

Task number (continuous numbering linked to WP)	Task name	Description
2.1		
2.2		

Milestones (outputs/outcomes) & deliverables

Milestones are control points in the project that help to chart progress. Deliverables are outputs which can be delivered to us (any format).

Limit the number of milestones and deliverables. Do not include minor sub-items or internal working papers.

Note: *The description should include details on type (publication, e.g. flyer / brochure / working paper / article / press release / slides / CD; website/web-tool; etc), format (e.g. printed and/or electronic, downloadable), the approximate number of pages and copies of a publication, language).*

Means of verification are how you intend to prove that the milestone has been reached. If appropriate, you can refer to indicators (e.g. laboratory prototype that is 'up and running'; software or webpage that is released and validated by a user group; field survey that is completed and data quality validated).

Month 1 marks the start of the project, and all deadlines should relate to this starting date.

The labels used mean:

Public — fully open (e.g. web)

Confidential — restricted under the conditions of the grant agreement

Classified — EU-classified (EU-CONF, EU-RESTR, EU-SEC) under Commission Decision No [2015/444](2015/444)

Milestone number (continuous numbering not linked to WP)	Milestone name	Work package number	Lead beneficiary	Means of verification	Due date (month number)	Description
MS3		2				
MS4		2				

Deliverable number (continuous numbering linked to WP)	Deliverable name	Work package number	Lead beneficiary	Type	Dissemination level	Due date (month number)	Description (including format and language)
D2.1		2		[R — Document, report] [DEM — Demonstrator, pilot, prototype] [DEC — Websites, patent filings, videos, etc] [DATA — data sets, microdata, etc] [ORDP — Open Research Data Pilot] [ETHICS] [OTHER]	[PU — Public] [CO — Confidential] [EU_ RES — Classified EU RESTRICTED] [EU_ CONF — Classified EU CONFIDENTIAL] [EU_ SEC — Classified EU SECRET]		
D2.2		2		[R — Document, report] [DEM — Demonstrator, pilot,	[PU — Public] [CO — Confidential] [EU_ RES —		

				prototype] [DEC — Websites, patent filings, videos, etc] [DATA — data sets, microdata, etc] [ORDP — Open Research Data Pilot] [ETHICS] [OTHER]	Classified EU RESTRICTED] [*EU_ CONF* — Classified EU CONFIDENTIAL] [*EU_ SEC* — Classified EU SECRET]		

Division of work

Show who is responsible for which tasks (coordinator (COO), beneficiaries (BEN), linked third parties (LTP)). Add information on subcontractors, in-kind contributions, associated partner organisations etc.). Use the list of tasks from above.

***Note:** For the definitions of linked third party, subcontracting, etc. (see Model Grant Agreement).*

Task number (continuous numbering linked to WP)	Task name	Participant		With help of subcontracting / in-kind contributions / partner organisation (Yes/No and which)
		Name	Role (COO, BEN, LTP, OTHER)	
2.1				
2.2				

Estimated budget — Resources

Participant	Costs										
	A. Personnel		B. Subcontracting	C. Financial support to third parties (not applicable)		D.1 Travel			D.1 Subsistence	D.2 Equipment	D.3 Other goods and services
[name]	X person months	X EUR	see section Subcontracting	N/A	N/A	X travels	X persons travellin g	X EUR	X EUR	X EUR	X EUR
[name]	X person months	X EUR	see section Subcontracting	N/A	N/A				X EUR	X EUR	X EUR

See detailed budget table (annex 1).

Costs for non-additional personnel

Participants which are public bodies have to comply with the 98% rule, which means that the personnel costs for 'non-additional' employees (or equivalent) are eligible only up to 98% of the participants' own contributions to the action.

Therefore, each public body participant is requested to provide the following information:

Participant (public entities only)	Amount of non-additional personnel cost	Amount of own contribution
[name]	X EUR	X EUR
[name]	X EUR	X EUR
Total	X EUR	X EUR

Subcontracting

Give details on subcontracted action tasks (if any) and explain the reasons why (as opposed to direct implementation by the participants).

Note: *Subcontracting concerns the outsourcing of a part of the action to a party outside the consortium. It is not simply about purchasing goods or services. We normally expect that the consortium participants to have sufficient operational capacity to implement the project activities themselves. Sub-contracting should therefore be exceptional.*

Include only subcontracts that comply with the rules (i.e. best value for money and no conflict of interest (see Model Grant Agreement)).

Subcontract number (continuous numbering linked to WP)	Subcontract name	Description (including task number to which it is linked)	Estimated costs (EUR)	Justification (why is subcontracting necessary?)	Best-value-for-money (how do you intend to ensure it?)
S2.1					
S2.2					

Work package …

To insert additional work packages, copy work package 2 as many times as necessary.

3.2 Timetable

Timetable

Fill in cells in beige to show the duration of activities. Repeat lines/columns as necessary.

ACTIVITY	MONTHS																							
	M 1	M 2	M 3	M 4	M 5	M 6	M 7	M 8	M 9	M 10	M 11	M 12	M 13	M 14	M 15	M 16	M 17	M 18	M 19	M 20	M 21	M 22	M 23	M 24
Activity 1.1 - …																								
Activity 1.2 - …																								
Activity …																								

4. PARTICIPANTS & PROJECT MANAGEMENT

4.1 Participants

Participants
See cover page.

Experience

Please add a short description of the project participants' activities and experience in the area of the proposal.

Participant	Experience
[name]	Insert text
[name]	Insert text
…	…

Consortium cooperation & division of roles *Describe the consortium (beneficiaries and linked third parties) and explain how they will work together to implement the project. How will they bring together the necessary expertise? How do the members complement each other?* *In what way does each of the participants contribute to the project? Show that each has a valid role and adequate resources to fulfil that role.* *Mention how other third parties (subcontractors, partner organisations, third parties giving in-kind contributions, key stakeholders, etc) will be involved.* ***Note:** When building your consortium you should think of organisations that can help you reaching an objective/solving a problem.* *Not applicable for mono-beneficiary grants (single applicants).*
Insert text

Project set-up & division of roles *Describe how the beneficiary and third parties (linked third parties, subcontractors, partner organisations, third parties giving in-kind contributions, key stakeholders, etc) will be involved in the project. How will they bring together the necessary expertise?* ***Note:** Not applicable for multi-beneficiary grants (multi-beneficiary consortium).*
Insert text

4.2 Project management

Project management
Explain the overall project management concept. Describe how decisions will be taken and how permanent and effective communication will be ensured. Describe methods to ensure planning and control. ***Note:*** *The concept (including organisational structure and decision-making mechanisms) must be adapted to the complexity and scale of the project.*
Insert text

Critical risks & risk management strategy			
Describe possible risks, uncertainties, difficulties related to the implementation and your measures/strategy for addressing them.			
Risk number	Description of risk	Work package number	Proposed risk-mitigation measures

Monitoring & evaluation strategy *(max 2000 characters)*
Describe how you intend to monitor and evaluate the progress of the project. *Explain which quantitative and qualitative indicators you propose to use for the evaluation of the outreach and coverage of the project activities and project results.*
Insert text

5. DECLARATIONS

Other EU funding	
Information concerning other EU grants for this project ⚠ *Please note that there is a strict prohibition of double funding. It is important that you provide full and complete information on all other EU funding for the project.* *Give information on any other grant applications pending or similar projects submitted by your consortium. Name the EU programme, project reference number and title. Include EU funding managed by authorities in EU Member States or other funding bodies (e.g. Regional Funds, Agricultural Funds etc).*	**YES/NO** (if NO, add details)
We confirm that to our best knowledge neither the project as a whole nor any parts of it have benefitted from any other EU grant.	
We confirm that to our best knowledge neither the project as a whole nor any parts of it are (nor will be) submitted for any other EU grant.	
Information concerning other funding for this project	
Will the project get any funding from other public sources (EU, national, international)?	

Will the project be part of a set of coordinated/complementary/joint projects which get funding from other public sources (EU, national, international)?	

Information concerning other EU funding in the same policy area

Have any of the participants already benefitted from funding under this EU programme (or previous programmes)? Include EU funding managed by authorities in EU Member States or other funding bodies (e.g. EIB loans etc).

The labels used mean:

COO — Coordinator

BEN — Beneficiary

LTP — Linked third party/affiliated entity.

Participant	Name of EU Programme	Reference number and title of the project	Role (COO, BEN, LTP, OTHER)	Amount (EUR)	Project website (if any)

Information concerning other EU funding in other policy areas

Have any of the participants benefitted from EU funding in other policy areas in the last 4 years? Include EU funding managed by authorities in EU Member States or other funding bodies (e.g. Regional Funds, Agricultural Funds, EIB loans etc).

***Note:** If the funding was awarded to a group of beneficiaries, mention only the amount awarded to the participant.*

Participant	Name of EU Programme	Reference number and title of the project	Role (COO, BEN, LTP, OTHER)	Amount (EUR)	Project website (if any)

ANNEXES

LIST OF ANNEXES TO BE UPLOADED

Detailed budget table (annex 1 to Part B)

HISTORY OF CHANGES		
VERSION	PUBLICATION DATE	CHANGE
1.0	02.04.2020	Initial version