



Europa Media Trainings Webinar portfolio

2021

Online Webinar Series from proposal development to post project audit

I. Funding landscape series

The EU funding system is complex. We will show you the full picture and help you get started on the right foot.

II. Proposal Writing series

Only the best proposals will get funded. Let's discuss step-by-step how to be successful.

III. Project Management series

Ensure an efficient and effective implementation of your EU project.

IV. Finance series

Solving financial challenges is our thing. From budgeting to cost monitoring, to reporting and audits, we can support you with 100% confidence and references from all over Europe.

V. Special Focus series

Gain key insights on specific aspects of proposals and projects. Dissemination, exploitation, science communication, etc.

I. Funding landscape series

[Horizon Europe: Partnership schemes and the new initiatives \(45 + 15 min\) - free webinar](#)

Available dates: currently none

European Partnerships bring the European Commission and private and/or public partners together to address some of Europe's most pressing challenges through concerted research and innovation initiatives. They are also an implementation tool of Horizon Europe, but not all players know about these. 49 partnerships will be connected to Horizon Europe.

You will discover the logic, structure and show examples what type of projects can be financed and how.

[Top tools to boost communication, dissemination and exploitation in H2020 and Horizon Europe \(45+15 min\) - free webinar](#)

Available dates: currently none

During this webinar we will discover together useful tools provided by the European Commission to help you meet requirements on dissemination, communication and exploitation, in your Horizon 2020 projects and Horizon Europe proposals.

[What is new in Horizon Europe \(90 + 30 min\) – 89 EUR](#)

Available dates: currently none

Comparing H2020 and Horizon Europe: A Hands-on summary on the new proposal templates, evaluation forms, reporting tasks and calculations for the financial statements

[Erasmus 2021-2027: An introduction \(45+15 min\) - free webinar](#)

Available dates: currently none

During this webinar we will discover together the possibilities and break down the complex system of Erasmus+ funding, so that your organization can see all the opportunities within it.

[Erasmus 2021-2027: An in-depth analysis \(90 + 30 min\) – 89 EUR](#)

Available dates: currently none

Through this webinar discover the new Erasmus that starts in 2021 and its rules, changes from the last programme and what all of this means for you as an applicant.

[How can the European Commission support you in Horizon Europe? \(45+15 min\) – free webinar](#)

Available dates: currently none

Proposal writing and management and tools freely available to make your life easier

[Practical insight into HE Partnerships \(90 + 30 min\) – 89 EUR](#)

Available dates: 7th October

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We present the logic, structure and show examples what type of projects can be financed and how.

II. Proposal Writing series

Horizon Europe Proposal Writing: Focus Impact (1-day) – 249 EUR

Available dates: 21st September, 16th November

Download the agenda [here](#).

Horizon Europe Proposal Writing (2 days) – 439 EUR

Available dates: 12 – 13 October

Download the agenda [here](#).

GET IT RIGHT SERIES (4 x 120 minutes) – 320 EUR

The series of four 90-minute-long webinars to make sure your Horizon Europe proposal is excellent. The webinars focus on Cluster projects, so RIA, IA and CSA actions in Pillar II.

Session I. - The new proposal templates (90 + 30 min) – 89 EUR

Available dates: 13th September, 22nd November

How to address all old and new sections? How to understand the instructions properly?

Session II. - Exercises for your consortium (90 + 30 min) – 89 EUR

Available dates: 14th September, 23rd November

Tools and methods for all sections. We will mostly focus on impact, but also risk assessment will be included.

Session III. – Budget development (90 + 30 min) – 89 EUR

Available dates: 15th September, 24th November

Understand all financial rules, help evaluators with balanced staff effort distribution, plan budget for all key activities – calculate the average weighted PM rate, travel, equipment, subcontracting, etc.

Session IV. – Evaluation (90 + 30 min) – 89 EUR

Available dates: 16th September, 25th November

Ask yourself the proper questions and make sure all evaluation aspects are considered in your proposal, we will practice together with good and bad examples

III. Project Management series

[Reporting in Horizon Europe: What changed? \(90 + 30 min\) – 89 EUR](#)

Available dates: 4th November

Let's discover together the novelties of Horizon Europe and the changes in the implementation, financial and technical reporting!

[Horizon Europe Project Management-Explore how to manage H2020 projects in parallel with Horizon Europe projects – \(2-days\) 439 EUR](#)

Available dates: 14 – 15 October

Download the course agenda [here](#).

[Horizon 2020 vs Horizon Europe Reporting: What changed? - Survive the transition period \(1-day\) – 249 EUR](#)

Available dates: currently none

The transition period when rules of both programmes need to be kept can be long and you need to be fully prepared as reporting rules are different in Horizon Europe.

Join us on our 1-day live webinar on H2020 vs. Horizon Europe Project Reporting and explore the processes and tools that should be in place to ease your project management journey while preparing your periodic technical and financial report for the EC.

IV. Finance series

Horizon Europe Financial Rules – compared with H2020 (2 days) – 499 EUR

Available dates: 19 – 20 October

Download the course agenda [here](#).

MASTER OF FINANCE SERIES (3 x 120 minutes) – 267 €

Part I. Essentials of the Financial rules in H2020 and Horizon Europe (Master of Finance Series I.) (90 + 30 min) – 99 EUR

Available dates: 9th November

- How to harmonise national accounting protocols with the H2020/HEU Grant Agreement articles
- Budgeting and planning: Why it is the most crucial part?
- What is a cost reimbursement? What is lump sum financing?
- Actual costs and unit costs? Which one should I choose?
- What makes any cost eligible? How to make them eligible?
- Linking a cost to the project? What makes them direct costs?
- Can I report indirect costs? If not, why not?

Part II. Personnel costs calculation in Horizon Europe and Horizon 2020 (Master of Finance Series II.) (90 + 30 min) – 99 EUR

Available dates: 10th November

- Who and when can be charged to the project?
- Actual or unit-based personnel costs calculation – so what?
- Project-based remuneration in HEU
- Identifying eligible salary costs
- Calculation routes – monthly or yearly?
- Daily rate calculation in HEU?
- Productive hours – should I accept 1720?
- Calculation methods for productive days from hours
- Freelancers and temporary employees
- Secondment – what is the added value?
- What makes a timesheet bulletproof?

Part III. Third-parties, Subcontractors, and other direct costs in Horizon Europe and Horizon 2020 (Master of Finance Series III.) (90 + 30 min) – 99 EUR

Available dates: 11th November

- Third party articles – why, there are more than one?
- Resource needed or service outsourced?
- Subcontractors or Linked third parties?
- Which one should be foreseen? Which one would your office prefer?
- Travel costs – for employees and for other – is there a difference?
- Equipment and other assets – how to calculate your facility costs efficiently?
- Internally invoiced items in H2020 and in Horizon Europe
- Other goods and services – what's in here?
- How about internal cost transfers and charges? Are they eligible?
- Funding rates, receipts, CFS rules and payments – learn them all!
- Guarantee Fund vs Mutual Insurance Mechanism

Financial Rules in Horizon Europe – Focus on changes from H2020 (90 + 30 min) – 89 EUR

Available dates: 29th September, 1st December

- Personnel cost calculation – challenges with daily rates and simplified options
- Internal invoices – how can you have your procedures accepted even including overhead in your unit rate?
- Mutual Insurance Mechanism
- System and Process Audits – the optional check

V. Special Focus series

[Online European Funding Academy \(7 days\)](#)

Available dates: 12 – 21 October

Download the complete course agenda [here](#).

- Academy Part I Horizon Europe Proposal Writing (2 days) (12 – 13 October)
- Academy Part II Horizon Europe Project Management (2 days) (14 – 15 October)
- Academy Part III Horizon Europe Financial Rules (2 days) (19 – 20 October)
- Academy Part IV. Horizon Europe novelties: Innovation; Open science; Data Management; PEDR (21st October)

[Horizon Europe novelties: Innovation; Open science; Data Management; PEDR \(1 day\) – 249 EUR](#)

Available dates: 21st October

Download the course agenda [here](#).

[Communication and Dissemination for EU projects in 3 steps: Planning, Managing and Reporting \(90 + 30 min\) – 89 EUR](#)

Available dates: 26th October

Join our brand-new Communication and Dissemination webinar where we will discover together how to successfully reach your target audience while ensuring the correct reporting strategy is in place from month 1.