

# **Horizon Europe legal – from Grant Agreement to Consortium Agreement**

**12 April 2023**

**Online**

## AGENDA

09:00 – 09:10

**Access to Zoom meeting room**

09:10 – 09:25

**Event Opening**

09:25 – 10:40

**Grant Agreement Preparation in Horizon Europe**

*Iasmina Cioroianu, Project Manager, Europa Media*

Step by step introduction to the Grant Agreement Preparation system from receiving the Invitation Letter to GAP for your Horizon Europe proposal till the signature of your Grant Agreement. Topics covered:

- The GA structure in Horizon Europe, including Lump Sum GA
- Invitation letter to GAP and GAP timeline
- Roles in the GAP and who does what
- Preparing the Description of the Action (DoA)
- How to enter and submit your GA Data in the system
- The Declaration of Honour and Accession Form
- Signature of the GA
- GA amendments - when a GA amendment is really needed

*(10:40 – 10:55 Coffee break)*

10:55 – 11:30

**Formal and Informal Agreements among HE Beneficiaries**

*Iasmina Cioroianu, Project Manager, Europa Media*

Confidentiality and commitment issues in HE proposals. Partners' roles, exploitation interests and IP. Pre-proposal, proposal stage and implementation phase agreements: Letters of Intent (LoI), Letters of Commitment (LoC), Memoranda of Understanding (MoU), Non-disclosure Agreements (NDA), Subcontracting agreement, Licencing Agreement.

*(11:30 – 12:30 Lunch break)*

12:30 – 14:00

**How to draw up an effective Consortium Agreement**

*Gabriella Lovasz, Managing Director, Europa Media*

Making a comparison between the GA and the CA. Introduction to the DESCA Consortium Agreement Model and guidance to Consortium Agreement development for different projects. Decision making procedures and management structures. Financial clauses, budget distribution and modification. Defining IPR issues: Background (Annex I), Results and access rights. Risk management and conflict resolution mechanisms.

*(14:00 – 14:15 Coffee break)*

14:15 – 15:30

**Workshop: Consortium Agreement Case Studies**

*Gabriella Lovasz, Managing Director, Europa Media*

Under the moderation of trainers, participants work on real-life scenarios with problematic and challenging situations in R&I projects and discuss how to draw up a good Consortium Agreement that helps effectively tackle such situations:

- Conflicts on exploitation and intellectual property rights (IPR) issues
- Disagreements on dissemination and scientific publications
- Delays and quality problems in deliverables
- Overspending and underperforming partners
- Inadequate budget allocations and budget reallocations etc.

15:30

**Remaining questions, end of the course**